

MINUTES OF BOARD OF DIRECTOR MEETING
 VALLEY SANITATION DISTRICT
 June 19, 2024

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at the Platte Canyon Water and Sanitation, 8739 W. Coal Mine Avenue, Littleton, CO.

Phyllis Gooden Connie Kucharski Vince Leone Chris Dye

Mary Alice Ledbetter was absent. In addition to the board Cynthia Lane and Armando Quintana of Platte Canyon Water and Sanitation, were in attendance.

1. MINUTES: Chris Dye made a motion to approve the minutes and Connie Kucharski seconded the motion. The motion passed.

2. APPROVAL OF BILLS: Connie Kurcharski made a motion and it was seconded by Vince Leone to pay the bills. The motion passed.

1. Patricia B. Harris, wages	\$266.42.
2. Phyllis Gooden	92.35
3. Mary Alice Ledbetter, Director Fee	92.35
4. Connie Kucharski, Director Fee	92.35
5. Vincent Leone, Director Fee	92.35
6. Chris Dye, Director Fee	92.36
7. Colorado Community Media – Advertising and Publications	95.36
8. Comcast Business – Lift Station Utilities	113.75
9. City of Englewood – Lift Station Utilities	19.50
10. Falcon Environmental Corp	417.44
11. Collins Cole Flynn Winn Ulmer, PLLC – Legal Fees	1,460.00
12. Gasvoda & Associates LLC – Sewer Rehab–add'l retainage	4,975.00
13. Platte Canyon Water & Sanitation District	11,786.75
14. Sylvester’s Maintenance & Mechanical-Reissue check	232.00
15. Utility Notification Center of Colorado	206.40
16. Xcel Energy-Lift Station Utilities	1,311.16
17. Federal Tax Deposit	<u>217.70</u>
	\$ 39,798.56

3. RECEIPTS:

Arapahoe County Taxes	\$ 61,045.44
City and County of Denver	<u>9,791.60</u>
	\$ 70,837.04

4. FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK:

Checking account balance: \$ 8,180.82

5. COLOTRUST:

General Plus Fund

May Deposit - \$ 81,430.56
Income Earned - \$ 4,470.13
Balance - \$ 970,672.31
Interest – 5.4281%

Enterprise Plus Fund

May Deposit – \$ 0.00
Income Earned - \$ 604.64
Balance - \$ 75,536.01
Interest – 5.4281%

6. AGENDA ITEMS:

a. VALLEY MAINTENANCE

(1) May

No work scheduled

Lift Station Visits: 5 scheduled; 13 completed

(2) June

No work scheduled

Lift Station Visits: 4 scheduled

There were three locates completed. There was one sewer tap inspection at 5316 W. Centennial Avenue.

7. Lift Station Update: There will be a lot of work coming up in the next six to eight weeks to resolve some of the suction pipe issues. There will be programming changes on Monday. Armando Quintana and John Mathias will meet with the contractors at the lift station next week. They had a site visit on replacement of the current pipes with PCP pipes. In May Valley approved the contract with WESTCO.. The by-pass was also discussed and determining about the feasibility of getting into the wet well with their equipment. The contractor will be building the entire piece offsite where there will be only one flange instead of four. Phyllis asked about the experience of the contractors. Cynthia said they are general contractors and have put together a lot of these lift stations. Armando said they will only take one day to complete the work. The programmer has been contracted by Precision Systems and he will feed the necessary information for the programming of the lift station. Phyllis asked if we are going to get information on the cost of the air conditioning. Precision and the Platte Canyon team will be talking about the air conditioning also on Monday. There should be more information on the air conditioning in July.

8. Financial Statement: Cynthia said Valley Sanitation will be getting more service fee revenue than what is shown on the financial statement. Both 2023 and 2024 showed an increase in fees. Englewood is doing a 4 ½% increase next year. Everything is tracking to plan with the exception of some of the lift station items such as the insurance reimbursement which generally offsets the operational costs.

Littleton is paving streets in the area and there is an expense for manhole riser rings that had not been budgeted. Platte Canyon provided forty manhole rings for \$80 each which is far cheaper than having Littleton buy them. Any rings not used will be returned to Platte Canyon.

__9. There was a public hearing at the meeting for Resolution 2024-6-1 about excluding this property from the district. In the current district boundaries there are a few properties in the Columbine Square area that is being redeveloped and the property needs to be excluded from the district. Valley Sanitation won't be collecting property taxes in the future but there will be a payment to Valley for the debt service of the loan.

MOTION: Chris made a motion to accept Resolution 2024-6-1 Ordering the Exclusion of Real Property (South Federal Partners Property). Vince seconded the motion and the motion passed.

__10. The legislature had passed a law requiring all public websites have a website accessibility officer and have an accessibility policy for the visually impaired by July 1, 2024. A Valley Sanitation resolution for this policy needs to be approved. Bridget is the website accessibility officer and she can make any changes necessary for the district.

MOTION: Vince made motion to approve Resolution 2024-6-2 Designating the Website Accessibility Officer and Adopting the Website Accessibility Policy. Chris seconded the motion and the motion passed.

__11. Phyllis brought an article on drain facts from the Risk Management Review magazine. She suggested sending some of this information to the district residents. Chris wanted to address when the homeowner has liability versus the responsibility of Valley Sanitation District. Cynthia will ask Bridget to mock up a couple of different examples and quotes for the project.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, July 17, 2024, at 5:00 pm, at the Platte Canyon Water and Sanitation, 8739 W. Coal Mine Avenue, Littleton, CO.

Submitted by: Patricia B. Harris
District Manager
June 22, 2024
