

MINUTES OF BOARD OF DIRECTOR MEETING
VALLEY SANITATION DISTRICT
January 10, 2024

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at the Lake House, 8026 W. Bowles Avenue, Littleton, CO.

Phyllis Gooden Connie Kucharski Vince Leone Chris Dye

Mary Alice Ledbetter was absent. In addition to the board Cynthia Lane and Scott Hand of Platte Canyon Water and Sanitation, were in attendance.

1. MINUTES: Vince Leone made a motion to approve the minutes and Chris Dye seconded the motion. The motion passed.

2. APPROVAL OF BILLS: The following bills were presented to the board for their approval. Vince Leone a motion and seconded by Connie Kucharski to pay the bills.

1. Patricia B. Harris, wages	\$265.40
2. Phyllis Gooden, Director Fee	92.35
3. Connie Kucharski, Director Fee	92.35
4. Mary Alice Ledbetter, Director Fee	92.35
5. Vincent Leone, Director Fee	92.35,
6. Chris Dye, Director Fee	92.35
7. Colorado Community Media – Ads and publications	49.80
8. Comcast Business – Lift Station Utilities	95.51
9. CO Department of Revenue – State withholding	72.00
10. City of Englewood – Lift Station Utilities	19.22
11. Falcon Environmental Corp – Lift Station Maintenance	261.85
12. Kent – Land Ltd RLLP – Annual Maintenance	1,000.00
13. Platte Canyon Water & Sanitation District	23,853.60
14. Special District Association – Dues and Membership	617.48
15. Utility Notification Center of Colorado	192.21
16. Collins Cole Flynn Winn Ulmer PLLC – Legal Fees	266.40
17. Federal Tax Deposit	<u>217.70</u>
	\$ 27,373.92

3. RECEIPTS:

Arapahoe County Taxes	\$ 1,200.41
City and County of Denver	<u>Not Available</u>
	\$ 1,200.41

4. FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK:

Checking account balance: \$ 1,571.87

5. COLOTRUST:

General Plus Fund

December Deposit - \$ 2,219.05

Income Earned - \$ 4,874.20

Balance - \$ 1,017,934.16

Interest – 5.5660%

Enterprise Plus Fund

December Deposit – \$ 0.00

Income Earned - \$.36

Balance - \$ 84.22

Interest – 5.5660%

6. AGENDA ITEMS:

a. VALLEY MAINTENANCE

(1) January

Hydraulic Main Cleaning: 4,855 feet scheduled; 4,955 feet completed

Root Cutting/Treatment: 6,298 feet scheduled; 6,298 feet completed

Lift Station Visits: 4 scheduled; 6 completed

(2) February

No Maintenance scheduled

Lift Station Visits: 5 scheduled

There were nine locates completed. A new sewer tap was inspected at 3325 W. Plimlico Avenue. Platte Canyon responded to a sewer service problem at the Flying Saucer Trailer Park (private home).

The flow meter display at the Lift Station went out and is not working correctly. The cost will be \$3,679 plus \$1,000 and includes a 1 year warranty. Platte Canyon has ordered a replacement and plans to have the old one repaired and kept as a backup if repair is possible.

7. C&L Water Solutions, Inc. Cynthia Lane explained the C&L the agreement between Valley Sanitation and C&L. The agreement references new rates.

MOTION: Chris Dye made a motion to approve the Second Amendment Agreement for Emergency and non-Emergency Maintenance Services. Vince Leone seconded the motion and the motion passed.

8. RG & Associates: The Board approved the engineering on-call agreement with RG & Associates. Cynthia is approved to sign for Valley Sanitation based on the low dollar amounts involved with this company.

__9. Platte Canyon Rates: The new 2024 rates for Platte Canyon were discussed. Chris Dye commented on the truck rates that had increased. Scott Hand explained the reasons for the rates increasing.

__10 February Valley Sanitation Board Meeting: The meeting date is changed from February 14 to February 21, 2024.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, February 21, 2024, at 5:00 pm, at the Platte Canyon Water and Sanitation, 8739 W. Bowles Avenue, Littleton, CO.

Submitted by: Patricia B. Harris
District Manager
January 14, 2024
