

MINUTES OF BOARD OF DIRECTOR MEETING
VALLEY SANITATION DISTRICT
November 15, 2023

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at the Platte Canyon Water and Sanitation, 8739 W. Bowles Avenue, Littleton, CO.

Mary Alice Ledbetter Phyllis Gooden Connie Kucharski Vince Leone Chris Dye

In addition to the board Cynthia Lane and Scott Hand of Platte Canyon Water and Sanitation, were in attendance.

1. MINUTES: Vince Leone made a motion to approve the minutes and Mary Alice Ledbetter seconded the motion. The motion passed.

2. APPROVAL OF BILLS: The following bills were presented to the board for their approval. Mary Alice Ledbetter made a motion and seconded by Connie Kucharski to pay the bills. The motion passed.

1. Patricia B. Harris, wages	\$265.40
2. Phyllis Gooden, Director Fee	92.35
3. Connie Kucharski, Director Fee	92.35
4. Mary Alice Ledbetter, Director Fee	92.35
5. Vincent Leone, Director Fee	92.35
6. Comcast Business – Lift Station Utilities	95.51
7. City of Englewood – Lift Station Utilities	19.22
8. Falcon Environmental Corp – Lift Station Maintenance	293.00
9. Platte Canyon Water & Sanitation District	15,066.90
10. Utility Notification Center of Colorado	127.71
11. Xcel Energy-Lift Station Utilities	1,159.91
12. Federal Tax Deposit	<u>202.40</u>
	\$ 17,619.15

3. RECEIPTS:

Arapahoe County Taxes	\$ 1,534.97
City and County of Denver	<u>325.18</u>
	\$ 1,860.15

4. FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK:

Checking account balance: \$ 1,571.77

___ 5. COLOTRUST:

General Plus Fund

October Deposit - \$ 167,073.72

Income Earned - \$ 4,856.45

Balance - \$ 986,989.56

Interest – 5.5294%

Enterprise Plus Fund

October Deposit – \$ 0.00

Income Earned - \$ 319.27

Balance - \$ 68,158.93

Interest – 5.5294%

___ 6. AGENDA ITEMS:

a. VALLEY MAINTENANCE

(1) October

Hydraulic Main Cleaning: 6,120 feet scheduled; 6,389 feet completed

Television Inspection: 408 feet completed

Root Cutting/Treatment: 400 feet scheduled; 400 feet completed

Lift Station Visits: 4 scheduled; 7 visits completed

(2)

Hydraulic Main Cleaning: 383 feet scheduled

Root Cutting/Treatment: 2,918 feet scheduled

There were four locates completed. A new sewer tap was inspected at 5091 S. Irving Street. Platte Canyon responded to a sewer service problem at 2727 W. Belleview Avenue, which was a homeowner problem. A mainline stoppage at 3001 W. Union Avenue was cleared. Platte Canyon received a call for waste water coming up at 3001 and 3006 S. Union. They cleared the line for the stoppage that was backing up into the homes on the west side of S. Union and when the blockage was cleared, it discharged into the basement of 2976 W. Union. It was reported to the insurance company. The insurance company has reached out to the three residences affected. The problem was from household grease in the line. Platte Canyon had been cleaning this line every twelve months and will increase the maintenance of this line to every six months.

Cynthia reported that with regard to the sewer stoppage, their expectation is that it will be a no-fault situation but if the homeowners pursue a no-fault claim, the district deductible is \$500 for each house impacted. By the end of the year there could be \$1,500 deductible invoices from the pool.

Phyllis asked about the problem with the mechanical seal on the lift station that cracked. Platte Canyon installed a new seal to correct the problem.

___ 7. C&L Rate Sheet: Valley Sanitation has an agreement with C&L as an on-call emergency service. Last year the district signed an agreement with C&L. Cynthia said the renewal is every two years and a rate sheet was provided with a 5% increase to the rates. Cynthia recommended the district accept the new rate sheet and Valley will continue to work with them next year.

MOTION: Chris Dye made a motion to accept the C&L rates for 2024. Connie Kucharski seconded the motion and the motion passed. Phyllis signed the agreement.

8. Inliner Solutions Slip-lining Contract: Cynthia reported that they have found a company, Inliner Solutions, from Wyoming that they have used in the past. The contract will be completed in a slow period for the Interliner company. They have proposed a Not To Exceed price of \$109,395. The work includes a segment of older pipe that needs to be rehabilitated to have this segment of pipe fully restored. The segment is 150 linear feet with an additional manhole. The cost is much better than originally anticipated and includes the golf course restoration. Platte Canyon does recommend that the Valley Sanitation board approve this contract at the \$109,395 and they will work to complete this contract by the end of the year.

MOTION: Chris Dye made a motion to accept the contract with Inliner. Vince Leone seconded the motion and the motion passed.

Phyllis signed the contract for the district.

9. 2024 Budget: Cynthia explained the draft budget for 2024. Property taxes are projected at \$197,000 and the taxes are staying the same. Revenue is anticipated at \$699,809. The operating expenses are projected to be \$359,775. Projections for Valley Sanitation's reserves are \$1,155,530 at the end of 2023. Chris asked about any plans to do an election for the district and Cynthia said there are no plans as elections can only be done in the odd years. Vanessa will finalize the budget and Cynthia said the final Budget and the Budget Resolutions will be brought to the board in December.

Cynthia reviewed the ten year plan with the board to show the direction of the district. Englewood service fee rates over the ten year period were highlighted showing increases up to 40% in 2029.. Long term capital expenses starting in 2028 through 2032 shows \$600,000 for the concrete pipe project. The project could be cash funded due the increase in Valley Sanitation cash reserves moving into 2027 or possibly use long term financing. Phyllis asked how long we can wait on pipe repairs. Cynthia said recommendations are made on the best information they have and they are not recommending accelerating the project at this time. The Platte Canyon assessment for doing the project is based on video inspections and experience. Phyllis asked if the pipe will be slip-lined or pipe would be replaced. Scott said they will be slip-lining the pipe. Cynthia said that the board would need to make a decision on which option to use in two years.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, December 13, 2023, at 5:00 pm, at Platte Canyon Water and Sanitation, 8739 W. Bowles Avenue, Littleton, CO.

Submitted by: Patricia B. Harris
District Manager
November 20, 2023
