

MINUTES OF BOARD OF DIRECTOR MEETING
VALLEY SANITATION DISTRICT
February 21, 2024

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at the Platte Canyon Water and Sanitation, 8739 W. Bowles Avenue, Littleton, CO.

Phyllis Gooden Connie Kucharski Vince Leone Chris Dye
Mary Alice Ledbetter

In addition to the board Cynthia Lane and Scott Hand of Platte Canyon Water and Sanitation, were in attendance.

__1. MINUTES: Vince Leone made a motion to approve the minutes and Chris Dye seconded the motion. The motion passed.

__2. APPROVAL OF BILLS: The following bills were presented to the board for their approval. Vince Leone a motion and seconded by Connie Kucharski to pay the bills.

January

- | | |
|--|-----------|
| 1. CO Special Districts Property & Liability Pool – Deductible | \$ 500.00 |
| (Union Ave backup) | |
| 2. Xcel Energy – Lift Station Utilities | 1,432.41 |

February

- | | |
|---|---------------|
| 1. Patricia B. Harris, wages | \$265.40 |
| 2. Phyllis Gooden, Director Fee | 92.35 |
| 3. Connie Kucharski, Director Fee | 92.35 |
| 4. Vincent Leone, Director Fee | 92.35, |
| 5. Chris Dye, Director Fee | 92.35 |
| 6. Alarm Detection Systems - Lift Station Utilities | 5,079.02 |
| 7. Browns Hill Engineering & Controls – Lift Station Maint. | 6,151.20 |
| 8. Comcast Business – Lift Station Utilities-Jan/Feb | 217.50 |
| 9. City of Englewood – Lift Station Utilities | 19.22 |
| 10. Falcon Environmental Corp – Lift Station Maintenance | 1,540.00 |
| 11. Collins Cole Flynn Winn Ulmer – PLLC – Legal Fees | 1,196.00 |
| 12. Platte Canyon Water & Sanitation District | 14,539.59 |
| 13. Utility Notification Center of Colorado | 82.56 |
| 14. Xcel Energy-Lift Station Utilities | 1,436.71 |
| 15. Federal Tax Deposit | <u>202.40</u> |
| | \$ 33,534.51 |

__3. RECEIPTS:

Arapahoe County Taxes	\$ 8,791.53
City and County of Denver	<u>1,915.66</u>
	\$ 10,707.19

__4. FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK:

Checking account balance: \$ 1,685.56

__5. COLOTRUST:

<u>General Plus Fund</u>	<u>Enterprise Plus Fund</u>
January Deposit - \$ 6,898.28	January Deposit – \$ 0.00
Income Earned - \$ 4,742.19	Income Earned - \$ 61.29
Balance - \$ 1,000,268.30	Balance - \$ 134,398.54
Interest – 5.5600%	Interest – 5.5600%

__6. AGENDA ITEMS:

a. VALLEY MAINTENANCE

(1) January

No Maintenance scheduled

Lift Station Visits: 5 scheduled; 10 completed

(2) February

Hydraulic Main Cleaning: 4,855 feet scheduled;

Root Cutting/Treatment: 6,298 feet scheduled

Lift Station Visits: 4 scheduled

There were seven locates completed. New sewer taps were inspected at 4010 W. Latonka Road, S. Hawthorne Street and S. Layton Avenue.

__7. Scott reported that they had an incident at the lift station on January 31, 2024. A component on one of the pumps broke and sprayed waste water over the entire room. The control systems failed and the by-pass pump started pushing the waste into the overflow tanks. The Platte Canyon employees were onsite when the incident happened. Brown Hill Engineering and Controls was called to begin repairs. Platte Canyon employees had to stay on duty at the lift station 24 hours a day for 3 days. The components were replaced and two additional components were ordered. A claim will be filed with the insurance company.

Phyllis asked if other lift stations have these problems or if there was a problem with the design, Scott said they will be bringing the companies that designed and built the lift station together to

work out the problems. Phyllis said the plan to bring the companies together is a good plan and suggested it be done as soon as possible. Cynthia thinks the problem is likely a programming and logistics issue. Vince asked if the rates with the insurance company would raise if Valley Sanitation files an insurance claim. Cynthia said she didn't think it would and she will be talking to the insurance pool to determine if the incident can be covered and what the deductible might be.

2. Sewer Lining Project: The Valley capital project is being done currently, the lining of sewer pipe at the golf course. There are six sections of pipe and two have been completed. The other four are scheduled for next week. When that is done, a company called Specter Shield will spray the manholes, sealing up the manholes to prevent water and other intrusions. Inliner is a very responsive company and working with the golf course and Platte Canyon is expecting very little potential remediation of the grass.

Phyllis asked if the pipe was bad. Cynthia said the pipe was really bad and the company had to dig down to repair the pipe before lining it.

3. Year-End Financial Report: Cynthia explained the year-end financials for 2023 which are still going through audit. The end result for the district is that there is \$1,265,818.58 cash on-hand leaving the district in a very healthy position. Chris asked about the loan balance which will show in the audit. Chris asked if the loan balance for the lift station could be shown in the Schedule of Revenues and Expenditures. Cynthia said that could be done and she will talk to Vanessa about how best to show that information.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, March 13, 2024, at 5:00 pm, at the Platte Canyon Water and Sanitation, 8739 W. Bowles Avenue, Littleton, CO.

Submitted by: Patricia B. Harris
District Manager
February 23, 2024
