

MINUTES OF BOARD OF DIRECTOR MEETING
VALLEY SANITATION DISTRICT
February 8, 2023

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at the Lake House Restaurant on Bowles Avenue Present for this meeting were board members:

Connie Kucharski Vince Leone Chris Dye Phyllis Gooden

Mary Alice Ledbetter was absent. In addition to the board Cynthia Lane and Scott Hand, Platte Canyon Water and Sanitation, were in attendance.

1. MINUTES: Connie Kucharski made a motion to approve the minutes and Vince Leone seconded the motion. The motion passed.

The following bills were presented to the board for their approval. A motion was made by Vince Leone and seconded by Chris Dye to pay the bills. The motion passed.

2. APPROVAL OF BILLS:

1. Patricia B. Harris, wages	\$ 263.40
2. Phyllis Gooden, Director Fee	92.35
3. Connie Kucharski, Director Fee	92.35
4. Chris Dye, Director Fee	92.35
5. Vince Leone, Director Fee	92.35
6. Colorado Community Media	59.00
7. City of Englewood – Lift Station Utilities	18.08
8. Platte Canyon Water & Sanitation District	17,024.17
9. RG and Associates – Oxford	2,628.50
10. Utility Notification Center of Colorado	81.27
11. Xcel Energy-Lift Station Utilities	1,100.00
12. Federal Tax Deposit	<u>202.40</u>
	\$ 21,746.22

3. RECEIPTS:

Arapahoe County Taxes	\$ 11,825.54
City and County of Denver	<u>Not Available</u>
	\$ 11,825.54

4. FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK:

Checking account balance: \$ 3,027.34

__5. COLOTRUST:

General Plus Fund

January Deposit - \$1,101.23

Income Earned - \$2,708.05

Balance - \$693,315.38

Interest – 4.5569%

Enterprise Plus Fund

January Deposit – \$0.00

Income Earned - \$2.22

Balance - \$590.69

Interest – 4.5569%

__6. AGENDA ITEMS:

a. VALLEY MAINTENANCE – Scott Hand

(1) January

Hydraulic Main Cleaning: 5,834 feet scheduled; 5,834 feet completed

TV Inspection: 5,356 feet scheduled; 5,356 feet completed

Root Cutting/Treatment: 6,750 feet scheduled; 401 feet completed

(2) Hydraulic Main Cleaning: 5,125 feet scheduled

TV Inspection: 4,812 feet scheduled

Root Cutting/Treatment: 6,354 feet scheduled

There were ten locates completed. One new sewer tap was inspected at 3850 W. Latonka Road. A new sewer service issue was responded to at 3285 W. Bellwood Drive.

__7. Sheridan #1: Cynthia Lane is continuing to meet with the city of Sheridan about the project. The developer should go to closing in mid-January. Cynthia met with the developer and the city in January. The developer is very clear about the expectations of the district including the fact that the developer, the city of Sheridan and Sheridan #1 will have to pay for the rehabilitation of the system. They will also have to pay the full tap fee for each unit. Tim Flynn will be drafting agreements. He is not charging any of his time to Valley Sanitation for this work. The charges will be wrapped up to Sheridan #1. The city of Sheridan and developer will be required to reimburse Platte Canyon for any reviews and the attorney fees for the project. Cynthia discussed the state requirements for lift station design. It's a state requirement to go through the same process that is required for all lift stations. The HOA for the development will be responsible for the lift station.

__9. Capital Project Update: The project is getting started. The pre-construction meeting will be February 23, 2023. The start date will be discussed at the meeting.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, March 8, 2023, at 5:00 pm, at Platte Canyon Water and Sanitation, 8739 W. Bowles Avenue, Littleton, CO.

Submitted by: Patricia B. Harris
District Manager
February 15, 2022
