

MINUTES OF BOARD OF DIRECTOR MEETING
VALLEY SANITATION DISTRICT
October 11, 2023

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at the Platte Canyon Water and Sanitation, 8739 W. Bowles Avenue, Littleton, CO.

Mary Alice Ledbetter Phyllis Gooden Connie Kucharski Vince Leone

Chris Dye was absent. In addition to the board Cynthia Lane and Scott Hand of Platte Canyon Water and Sanitation, were in attendance.

1. MINUTES: Vince Leone made a motion to approve the minutes and Mary Alice Ledbetter seconded the motion. The motion passed.

2. APPROVAL OF BILLS: The following bills were presented to the board for their approval. Connie asked for some information on a few of the bills. A motion was made by Vince Leone and seconded by Mary Alice Ledbetter to pay the bills. The motion passed.

1. Patricia B. Harris, wages	\$265.40
2. Phyllis Gooden, Director Fee	92.35
3. Connie Kucharski, Director Fee	92.35
4. Chris Dye, Director Fee	92.35
5. Mary Alice Ledbetter, Director Fee	92.35
6. Vincent Leone, Director Fee	92.35
7. Comcast Business – Lift Station Utilities	95.51
8. Colorado Department of Revenue – Tax Withholding	72.00
9. City of Englewood – Lift Station Utilities	19.22
10. Collins Cole Flynn Winn Ulmer, PLLC	900.50
11. Platte Canyon Water & Sanitation District	8,372.67
12. Sylvester’s Maintenance and Mechanical-Lift Station	202.50
13. Utility Notification Center of Colorado	179.31
14. Xcel Energy-Lift Station Utilities	1,786.92
15. Federal Tax Deposit	<u>217.70</u>
	\$ 12,573.48

3. RECEIPTS:

Arapahoe County Taxes	\$ 2,262.73
City and County of Denver	<u>307.56</u>
	\$ 2,570.29

4. FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK:

Checking account balance: \$ 1,605.33

__5. COLOTRUST:

General Plus Fund

September Deposit - \$ 39,386.45

Income Earned - \$ 3,927.67

Balance - \$ 888,313.31

Interest – 5.5058%

Enterprise Plus Fund

September Deposit – \$ 0.00

Income Earned - \$ 306.26

Balance - \$ 67,839.66

Interest – 5.5058%

__6. AGENDA ITEMS:

a. VALLEY MAINTENANCE

(1) September

Lift Station Visits: 4 visits scheduled; 9 visits completed

(2) October

Hydraulic Main Cleaning: 6,120 feet scheduled

Root Cutting/Treatment: 400 feet scheduled

Lift Station Visits: 4 scheduled

There was one locate completed. A new sewer tap was inspected at 3338 W. Arlington Avenue.

__7. On Call Engineering: Cynthia said that Valley Sanitation is not covered for On-Call Engineering Services and is beyond the skill set of Platte Canyon Water and Sanitation. An agreement needs to be established to protect Valley Sanitation. An agreement with JMT was presented by Platte Canyon and after board discussion it was decided that there needs to be an agreement.

MOTION: Vince Leone made a motion to sign the General Agreement for Engineering Services. Connie seconded the motion and the motion passed.

__8 Capital Project - Sliplining at Broken Tee Golf Course: Phyllis asked about the progress on getting this project started. Cynthia said that Insituform's bid was too high. Insituform was Platte Canyon's first choice as the contractor. They are working with Granite, another company Platte Canyon considers to be a very good contractor and has given a better quote.

__9. The \$149,000 check for the Bonzai project has been received.

__10. The budget review will be in November.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, November 15, 2023, at 5:00 pm, at Platte Canyon Water and Sanitation, 8739 W. Bowles Avenue, Littleton, CO.

Submitted by: Patricia B. Harris
District Manager
October 17, 2023
