

MINUTES OF BOARD OF DIRECTOR MEETING
VALLEY SANITATION DISTRICT
January 12, 2023

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at the Lake House Restaurant on Bowles Avenue Present for this meeting were board members:

Connie Kucharski Vince Leone Chris Dye Phyllis Gooden

Mary Alice Ledbetter was absent. In addition to the board Cynthia Lane and Scott Hand, Platte Canyon Water and Sanitation, were in attendance.

1. MINUTES: Chris Dye made a motion to approve the minutes and Vince Leone seconded the motion. The motion passed.

The following bills were presented to the board for their approval. A motion was made by Vince Leone and seconded by Chris Dye to pay the bills. The motion passed.

2. APPROVAL OF BILLS:

1. Patricia B. Harris, wages	\$ 263.40
2. Connie Kucharski, Director Fee	92.35
3. Chris Dye, Director Fee	92.35
4. Mary Alice Ledbetter, Director Fee	92.35
5. Vince Leone, Director Fee	92.35
6. C&L Water Solutions – Sewer Emergency	3,435.66
7. Araphoe County Clerk – Election	5,411.63
8. Colorado Department of Revenue – Tax Withholding	78.00
9. City of Englewood – Lift Station Utilities	18.08
10. Collins Cole Flynn Winn Ulmer, PLLC – Legal Fees	841.00
11. Platte Canyon Water & Sanitation District	11,220.45
12. RG and Associates – Oxford	340.00
13. Special District Association – Dues	724.09
14. Staxmatic, LLC – Lift Station Maintenance	200.00
15. Utility Notification Center of Colorado	98.00
16. Xcel Energy-Lift Station Utilities	1,303.12
17. Federal Tax Deposit	<u>217.70</u>
	\$ 21,178.02

__3. RECEIPTS:

Arapahoe County Taxes	\$ 1,101.23
City and County of Denver	<u>3,908.42</u>
	\$ 4,019.65

__4. FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK:

Checking account balance: \$ 1,293.36

__5. COLOTRUST:

General Plus Fund

December Deposit - \$3,573.62

Income Earned - \$2,642.66

Balance - \$710,684.12

Interest – 4.2999%

Enterprise Plus Fund

December Deposit – \$0.00

Income Earned - \$2.16

Balance - \$588.47

Interest – 4.2999%

__6. AGENDA ITEMS:

a. VALLEY MAINTENANCE – Scott Hand

(1) December

Hydraulic Main Cleaning: 4,855 feet scheduled; 4,855 feet completed

. Root Cutting/Treatment: 6,750 feet scheduled; 297 feet completed

(2) January

Hydraulic Main Cleaning: 4,829 feet scheduled

TV Inspection: 5,356 feet scheduled

Root Cutting/Treatment: 6,750 feet scheduled

There were eight locates completed. One new sewer tap was inspected at 3386 W. Wagon Wheel Drive. The lift station was 200 hours over the projected man hours. There was one pump plugged up and a power fail that triggered the generator.

Scott reported that the new equipment for chemical root cutting is now available and staff is being trained. Platte Canyon has a large stockpile of chemicals for doing the root work.

__7. Capital Project: Cynthia reported that now that the service fee has been increased and the funding is now available, the capital project of relocating the last segment of the Oxford landfill can begin. Cynthia presented the contract with standard contract language to move forward with the project for \$270,000. Tim Flynn has reviewed the contract and the constructio company has been given notice to proceed. The budgeted amount for the project is \$340,000 with another \$40,000 for contingencies.

MOTION: Chris Dye made a motion to approve the contract with Diaz Construction for the capital project of relocating the last segment of the Oxford landfill. The motion was seconded by Vince Leone and passed.

__8. Sheridan #1: The City of Sheridan along with the developers and Cynthia Lane met on the project at the Bonsai location and everything is worked out in terms of the process. Sheridan #1 is going to engage Valley Sanitation via Cynthia, Tony Cocozzella and Justin Roquemore to do a technical review of the components of the project that are subject to Sheridan #1 review. Cynthia confirmed with the developer that if they go forward with the project they have to pay \$1,000 per unit for a total of \$150,000 as the system development charge. It is expected that the charge will be paid late this year or early next year. The developer will be closing on the property in two weeks. In addition, Sheridan #1 and the City of Sheridan are paying for a full rehab of the Sheridan #1 sewer system and is being paid for by the developer and the city. Part of the Sheridan rehab of the system has to be approved by the state. It will probably be a year before they break ground on the work with some utility work done before that.

__9. Board Election Forms for Vince Leone and Chris Dye need to be submitted for their re-election.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, February 8, 2023, at 5:00 pm, at Platte Canyon Water and Sanitation, 8739 W. Bowles Avenue, Littleton, CO.

Submitted by: Patricia B. Harris
District Manager
January 15, 2022
