

MINUTES OF BOARD OF DIRECTOR MEETING
 VALLEY SANITATION DISTRICT
 August 21, 2024

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at the Platte Canyon Water and Sanitation, 8739 W. Coal Mine Avenue, Littleton, CO.

Phyllis Gooden Connie Kucharski Vince Leone Chris Dye
 Mary Alice Ledbetter

In addition to the board Cynthia Lane and Armando Quintana of Platte Canyon Water and Sanitation, were in attendance.

1. MINUTES: Connie Kucharski made a motion to approve the minutes and Vince Leone seconded the motion. The motion passed.

2. APPROVAL OF BILLS: Connie Kurcharski made a motion and it was seconded by Vince Leone to pay the bills. The motion passed.

1. Patricia B. Harris, wages	\$266.42.
2. Phyllis Gooden	92.35
3. Connie Kucharski, Director Fee	92.35
4. Vincent Leone, Director Fee	92.35
5. Chris Dye, Director Fee	92.36
6. Alarm Detection Systems – Lift Station Utilities	353.00
7. Comcast Business – Lift Station Utilities	113.75
8. Colorado Department of Revenue	69.00
9.. City of Englewood – Lift Station Utilities	19.22
10. Falcon Environmental Corp	1,027.67
11. Johnson, Mirimiran & Thompson – Engineering Fees	1,400.00
12. Platte Canyon Water & Sanitation District	22,069.55
13. Utility Notification Center of Colorado	116.10
14. WESCO LLC – Lift Station Utilities	32,200.00
15. Xcel Energy-Lift Station Utilities	1,188.72
16. Federal Tax Deposit	<u>202.40</u>
	\$ 59,326.21

3. RECEIPTS:

Arapahoe County Taxes	\$ 63,251.82
City and County of Denver	<u>19,012.00</u>
	\$ 82,263.82

4. FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK:

Checking account balance: \$ 2,011.12

5. COLOTRUST:

General Plus Fund

General Plus Fund

July Deposit - \$ 82,263.82

Income Earned - \$ 4,941.02

Balance - \$ 1,094,463.94

Interest - 5.4221%

Enterprise Plus Fund

Enterprise Plus Fund

July Deposit - \$ 0.00

Income Earned - \$ 406.86

Balance - \$ 176,304.80

Interest - 5.4221%

6. AGENDA ITEMS:

a. VALLEY MAINTENANCE

(1) July

No maintenance scheduled

Lift Station Visits: 4 scheduled; 15 completed

(2) August

Hydraulic Main Cleaning: 778 feet scheduled

There were nine locates completed.

___7. Phyllis asked about the lift station costs. Cynthia said costs this month are for the new section of pipes that were installed last week. Cynthia said the lift station has been running well since the installation. The initial design for the lift station was a standard lift station design and that design did not work for Valley Sanitation and because of the problems the manufacturer decided to change out the pipes to PVC pipes which allows the lift station to prime more efficiently.

___8. The City and County of Denver paved over a significant number of Valley Sanitation manholes at the end of July. They did not notify Platte Canyon about the repaving. The cost to Valley Sanitation was \$25,000. Cynthia talked to a Denver supervisor about paying the costs to Valley Sanitation for their digging out the manholes. Vanessa is putting together the invoice and Cynthia said she expects it to be paid. There are a couple of ways we might address getting paid if Denver fails to pay.

___9. The checklist for bills was changed to include a \$525 check for postage to mail the newsletter in the event the board wants to mail the newsletter prior to the September meeting.

___10. Lift Station: Cynthia reported that they had a really successful installation of the new suction pipes and the air conditioning is not proving to have any issues. As a reminder, Cynthia said that anything related to the lift station Columbine picks up 25% of the costs.

__11. Financial: Phyllis reviewed the budget with the board. Cynthia said the labor overages are for the overlay work but otherwise tracking expenditures is working well with expenditure that can be controlled. Phyllis was concerned about the over expenditures for the lift station. Chris said we did have an insurance reimbursement of \$25,000 that wasn't expected and offsets the over expenditure.

__12. Tm Flynn Engagement Letter: The board discussed the engagement letter and the fact that he represents both Sheridan #1 and Valley Sanitation. He is asking that Valley Sanitation to waive the conflict of interest issue. The letter does provide for seeking other council from another attorney for any business that overlaps both organizations.

MOTION: Vince Leone made a motion to approve the General Counsel Representation by Ireland Stapleton Pryor & Pascoe, PC. Connie seconded the motion and the motion passed.

__13. Newsletter: The newsletter was discussed and it was decided to approve the newsletter. Phyllis made a suggestion to highlight the Wet Wipes topic in Bold to gain greater attention. Cynthia said that in Colorado a law was passed saying the words "flushable wet wipes" cannot be used on packaging since the clog the sewer systems.

MOTION: Mary Alice Ledbetter made a motion to approve the newsletter. Connie Kucharski seconded the motion and the motion passed.

__14. 2025 Budget: Cynthia said they have begun the budget development process. They have started with the maintenance proposal which will be presented at the September meeting. The first draft of the proposed budget will be presented at the October meeting with the budget hearing in December.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, September 18, 2024, at 5:00 pm, at the Platte Canyon Water and Sanitation, 8739 W. Coal Mine Avenue, Littleton, CO.

Submitted by: Patricia B. Harris
District Manager
August 26, 2024
