

MINUTES OF BOARD OF DIRECTOR MEETING
VALLEY SANITATION DISTRICT
April 13, 2022

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at the Platte Canyon Water and Sanitation District conference room. Present for this meeting were board members:

Connie Kucharski Phyllis Gooden Mary Alice Ledbetter Vince Leone
Chris Dye

In addition to the board Scott Hand and Cynthia Lane, Platte Canyon Water and Sanitation District, were in attendance.

___1. MINUTES: Chris Dye made a motion to approve the minutes. Mary Alice Ledbetter seconded the motion and the motion passed.

The following bills were presented to the board for their approval. A motion was made by Connie Kucharski and seconded by Chris Dye to pay the bills. The motion passed.

___ 2. APPROVAL OF BILLS:

1. Patricia B. Harris, wages	\$ 263.40
2. Phyllis Gooden, Director Fee	92.35
3. Connie Kucharski, Director Fee	92.35
4. Chris Dye, Director Fee	92.35
5. Mary Alice Ledbetter, Director Fee	92.35
6. Vince Leone, Director Fee	92.35
7. Colorado Department of Revenue	78.00
8. Cottrell Printing Company, Inc (Postcard)	1,091.60
9. Platte Canyon Water & Sanitation District	8,797.72
10. Power Systems West – Lift Station Maintenance	672.00
11. RG and Associate, LLC – Capital Outlay-Oxford	6,564.75
12. Utility Notification Center of Colorado	104.00
13. Xcel Energy	1,834.85
14. Federal Tax Deposit	<u>217.70</u>
	\$ 20,085.77

___3. RECEIPTS:

Arapahoe County Taxes	\$ 34,440.57
City and County of Denver	<u>5,772.71</u>
	\$ 40,213.28

4. FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK:

Checking account balance: \$ 4,285.19

5. COLOTRUST:

General Plus Fund

March Deposit - \$86,387.62

Income Earned - \$ 144.78

Balance - \$ 683,241.11

Interest – 0.2522%

Enterprise Plus Fund

March Deposit – \$ 0.00

Income Earned - \$ 13.47

Balance - \$ 62,941.11

Interest – 0.2522%

6. AGENDA ITEMS:

a. VALLEY MAINTENANCE – Scott Hand

(1) March

Root Cutting/Treatment: 6,065 feet scheduled; 0 feet completed

Manhole Repairs: 0 feet scheduled; 20 feet completed

(2) April

Hydraulic Main Cleaning: 923 feet scheduled

Root Cutting/Treatment: 6065 feet scheduled

1. Scott reported:

There were twelve locates completed. Inspected five new sewer taps at 4140 W. Bellevue Place, 3939 W. Chenango Avenue, 3329 W. Belmont Avenue, 4279 W. Hillside Place, and 5001 S. Meade Street. Responded to and cleared a mainline stoppage near the 5000 block of S. Keenland Court.

2. Lift Station: Chad's been working with Brian, builder of the lift station. Just learned that the contractor they hired to do the exhaust and ventilation change has now received almost all the parts so the work may be completed April 18, 19, or 2022 or the following Monday, April 25.

3. Cynthia reported:

a. 2021 Facility Report: The report was provided to the board and Cynthia said that this report will be completely redone for next year. Later this year Cynthia will ask board what type of specific information they want to know about the Valley system (miles of pipe, diameter of pipe, etc).

b. Valley Audit: The auditor just started this week so the audit will be ready for the May board meeting.

c. Post Cards: The cards went out and, hopefully, the residents will find the information informative and there will be behavioral changes as a result.

d. Sheridan Sanitation No. 1: Platte Canyon staff has been working with City of Sheridan on this effort and is working directly for them to put together the project plans to be put out to bidders for the rehabilitation of Sheridan Sanitation No. 1. Valley Sanitation will not be billed for this work. Cynthia expects bids for this work in the next couple of weeks. The City of Sheridan said they won't sign a contract and issue funds until Valley Sanitation has signed an "intent to include" agreement. It may be the City of Sheridan will have to move forward without Valley's signature on that document. The fully rehabilitation system which includes full lining of all the mains and manholes would be in better condition than the pipe currently in the Valley system except for new force main. Valley would receive property tax revenue and Englewood bill revenue if it's decided to include on Sheridan Sanitation No. 1 system into the Valley Sanitation District.

4. SEWER BLOCKAGE: Scott provided a map of the area where the sewer backup occurred on S. Keenland Court. This area was rehabilitated with polyethylene pipes several years ago and before Platte Canyon took over the maintenance work for Valley Sanitation. The last time this area had maintenance was January 2019. Scott read reports from 2009 and all reports showed no defects or concerns. What Scott thinks happened was there was probably grease in the line and there was a mass caught by a two inch protrusion in manhole wall that may have occurred when the line was last sliplined. The protrusion may have caught the mass and caused the backup. Platte Canyon will be cutting the protrusion off the manhole wall to prevent future snagging of any mass. They were not able to identify what the actual blockage was. Platte Canyon will now be doing an annual sewer hydraulic cleaning at this location.

There was damage to four houses on west side of S. Keenland Court. Scott has not talked to any of the homeowners other than one that he referred the adjuster. The 2008 district policy is that district staff is not involved but provides information to the adjuster. The volume of wastewater through this pipe was very large because of the size of the pipes. The insurance company will determine if the problem is a no-fault or fault occurrence. This area has had routine maintenance over the years and should likely be no-fault. The homeowner's insurance will pay first and the Valley Sanitation no-fault insurance will pay on top of that. The idea of Valley Sanitation buying additional insurance was brought up and will be further discussed. Cynthia suggested that costs of an additional policy may be something that can be explored.

Chris asked about industry monitoring devices. Cynthia said there are such devices called Smart Cover Units that mount underneath a manhole. This is an online system that monitors the wastewater flow and sends alerts if the flow is above normal. The cost is about \$5,000 each. Platte Canyon has used some in the Valley system. If the board is interested in investing in this type of cover, Platte Canyon has a good relationship with the manufacturer. Cynthia will gather some information and send it to the board as a budget line item for 2023.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, May 11, 2022, at 5:00 pm, at Platte Canyon Water and Sanitation, 8739 W. Bowles Avenue, Littleton CO.

Submitted by: Patricia B. Harris
District Manager
April 18, 2022
