

MINUTES OF BOARD OF DIRECTOR MEETING
VALLEY SANITATION DISTRICT
April 14, 2021

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at Platte Canyon Water and Sanitation office at 8739 Coal Mine Avenue, Littleton CO 80123. Present for this meeting were board members:

Connie Kucharski	Phyllis Gooden	Chris Dye	Wilbur Hall
Mary Alice Ledbetter			

In addition to the board, Pat Fitzgerald, Scott Hand and Cynthia Lane, Platte Canyon Water and Sanitation District, were in attendance.

__1. MINUTES: Mary Alice Ledbetter made a motion to approve the March minutes. Connie Kucharski seconded the motion and the motion passed.

The following bills were presented to the board for their approval. A motion was made by Connie Kucharski and seconded by Chris Dye to pay the bills.

__ 2. APPROVAL OF BILLS:

1. Patricia B. Harris, wages	\$	439.10
2. Phyllis Gooden, Director Fee		92.35
3. Wilbur Hall, Director Fee		92.35
4. Connie Kucharski, Director Fee		92.35
5. Chris Dye, Director Fee		92.35
6. Mary Alice Ledbetter		92.35
7. CO Department of Revenue		105.00
10. Platte Canyon Water & Sanitation District		19,792.19
11. RG and Associates - Engineering		560.00
10. Shilling & Company, Inc.		4,800.00
12. Utility Notification Center of Colorado		80.52
13. Xcel Energy – Lift Station Utilities		169.90
14. Federal Tax Deposit		248.30
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	\$	26,656.76

__3. RECEIPTS:

Arapahoe County Taxes	\$	35,761.36
City and County of Denver		<u>7,050.90</u>
Total	\$	42,812.26

4. FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK:

Checking account balance: \$ 4,910.71

5. COLOTRUST:

General Plus Fund

March Deposit - \$84,740.02

Income Earned - \$32.76

Balance - \$611,591.43

Interest – 0.0648%

Enterprise Plus Fund

March Deposit – \$0.00

Income Earned - \$.2.07

Balance - \$37,140.53

Interest – 0.0648%

6. AGENDA ITEMS:

a. VALLEY MAINTENANCE – Scott Han

(1) March

Television Inspection: 6,348 feet scheduled; 7,126 feet completed

Root Cutting/Root Treatment: 2,707 feet scheduled; 2,290 feet completed

(2) April

Television Inspection: 3,256 feet scheduled

Nine locates were completed. Sewer tap inspections were completed at 5212 S Newton Street and 2988 W. Chenango Avenue, and responded to a sewer service problem at 3005 W. Chenango Avenue. Also responded to an alarm at the Centennial lift station on March 7, 2021.

b. MAINTENANCE UPDATE – Scott Hand

Scott Hand reported that the back-up damage at 3316 W. Saratoga Avenue reported in March is still going through the insurance process.

c. Board Actions:

1. Audit Representation Letter – Mary Alice Ledbetter and Pat Harris were required to sign the letter. The letter will be returned to Platte Canyon for signature by Vanessa Shipley.
2. The draft audit was provided and discussed by the board. The final audit will be brought before the board for approval at the May meeting.

3. Platte Canyon will discuss the City of Englewood rates at the May meeting and will start the conversation on future capital improvements for the Valley Sanitation District and how to generate funds for those improvements.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, May 12, 2021, 5:00 pm, at Platte Canyon Water and Sanitation office at 8739 W. Coal Mine Avenue, Littleton CO 80123.

Submitted by: Patricia B. Harris
District Manager
April 20, 2021
