

MINUTES OF BOARD OF DIRECTOR MEETING  
VALLEY SANITATION DISTRICT  
February 10, 2021

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at Platte Canyon Water and Sanitation office at 8739 Coal Mine Avenue, Littleton CO 80123. Present for this meeting were board members:

Connie Kucharski	Phyllis Gooden	Chris Dye	Wilbur Hall
Mary Alice Ledbetter			

In addition to the board, Pat Fitzgerald, Scott Hand and Cynthia Lane, Platte Canyon Water and Sanitation District, were in attendance.

\_\_1. MINUTES: Connie Kucharski made a motion to approve the minutes. Chris Dye seconded the motion and the motion passed.

The following bills were presented to the board for their approval. A motion was made by Connie Kucharski and seconded by Mary Alice Ledbetter to pay the bills.

\_\_ 2. APPROVAL OF BILLS:

1. Patricia B. Harris, wages	\$	439.10
2. Phyllis Gooden, Director Fee		92.35
3. Wilbur Hall, Director Fee		92.35
4. Connie Kucharski, Director Fee		92.35
5. Chris Dye, Director Fee		92.35
6. Mary Alice Ledbetter		92.35
7. Colorado Community Media-Advertising and Publication		40.00
8. Concrete Conservation, LLC		5,250.00
10. Platte Canyon Water & Sanitation District		10,245.38
11, US Postal Service-Postcard Postage		522.32
12. Safe Systems		234.58
13. Special District Association-Membership Dues		495.28
14. Utility Notification Center of Colorado		188.76
15. Xcel Energy – Lift Station Utilities		918.02
16. Federal Tax Deposit		248.30
	\$	19,043.71

\_\_3. RECEIPTS:

Arapahoe County Taxes	\$ 9,023.11
City and County of Denver	<u>\$ 389.11</u>
Total	\$ 9,412.22

\_\_4. FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK:

Checking account balance: \$ 4,818.20

\_\_5. COLOTRUST:

<u>General Plus Fund</u>	<u>Enterprise Plus Fund</u>
January Deposit - \$219,288.14	January Deposit – \$37,135.49
Income Earned - \$47.68	Income Earned - \$.24
Balance - \$543,794.19	Balance - \$37,136.00
Interest – 0.1055%	Interest – 0.1055%

\_\_6. AGENDA ITEMS:

a. VALLEY MAINTENANCE – Scott Han

(1) January

Root Cutting/Root Treatment: 2,707 feet scheduled (incomplete due to equipment problems)

(2) February

Hydraulic Main Cleaning: 3,003 feet scheduled

Television Inspection: 9,075 feet scheduled

Root Cutting/Root Treatment: 2,707 feet scheduled

Twenty-two locates were completed. Sewer tap inspections were completed at 5233 S. Newton Street and 5040 S. Irving Street, responded to sewer tap location and questions at 5304 S. Cimarron Road, and responded to low temperature alarm at the Centennial lift station.

b. MAINTENANCE UPDATE – Scott Hand

A claim was filed with the Valley Sanitation insurance company for back up damages at 3316 W. Saratoga Avenue. Platte Canyon will research video to try and determine where the grease is coming from. Scott has been in touch with the insurance adjuster. The customer affected by the

backup is being kept informed of the claim process. The line on W. Saratoga Avenue that backed up will now be cleaned every six months.

c. Board Actions:

- (1) The board discussed the need for licensed professional engineering services using RG & Associates who work with smaller companies and are more reasonable in cost. There is currently a procurement policy with Platte Canyon Water and Sanitation to authorize emergency work up \$5,000. Work over \$5,000 needs approval from the Valley Sanitation board.

MOTION: A motion was made by Connie Kucharski and seconded by Chris Dye to adopt the Agreement for General Professional Engineering Services with KG and Associates. The motion passed.

d. Postcards-Cynthia Lane: The board agreed to having the postcard printed at the January meeting. The postcards will be mailed the week after the February meeting when payment for postage is received by the printer. Cynthia will report the number of customers who access the website as a result of receiving the postcard.

e. Interceptor Project-Cynthia Lane: The district has received all of the loan funding from the authority and the state for the interceptor project. The project is complete and Iron Woman has been paid. The total project cost is \$3.7 million.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, March 10, 2021, 5:00 pm, at Platte Canyon Water and Sanitation office at 8739 W. Coal Mine Avenue, Littleton CO 80123 via Zoom.

Submitted by: Patricia B. Harris  
District Manager  
February 20, 2021

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