

MINUTES OF BOARD OF DIRECTOR MEETING
VALLEY SANITATION DISTRICT
January 12, 2022

A meeting of the Board of Directors of the Valley Sanitation District was held on this date via a virtual meeting from the Platte Canyon Water and Sanitation office at 8739 Coal Mine Avenue, Littleton, CO 80123. Present for this meeting were board members:

Connie Kucharski Phyllis Gooden Mary Alice Ledbetter Vince Leone

Chris Dye was absent. In addition to the board Scott Hand and Cynthia Lane, Platte Canyon Water and Sanitation District, were in attendance.

__1. MINUTES: Mary Alice Ledbetter made a motion to approve the minutes. Connie Kucharski seconded the motion and the motion passed.

The following bills were presented to the board for their approval. A motion was made by Connie Kucharski and seconded by Mary Alice Ledbetter to pay the bills. The motion passed.

__2. APPROVAL OF BILLS:

1. Patricia B. Harris, wages	\$ 263.40
2. Phyllis Gooden, Director Fee	92.35
3. Connie Kucharski, Director Fee	92.35
4. Chris Dye, Director Fee	92.35
5. Mary Alice Ledbetter	92.35
6. Vince Leone	92.35
7. Collins Cockrel and Cole	1,472.00
8. Colorado Department of Revenue	78.00
9. Falcon Environmental Corp	5,748.39
10. Platte Canyon Water & Sanitation District	26,333.77
11. RG and Associates LLC	332.50
12. Special District Association	681.14
13. Utility Notification Center of Colorado	105.60
14. Xcel Energy – Lift Station Utilities	1,540.70
15. Federal Tax Deposit	<u>217.70</u>
	\$ 37,234.95

__3. RECEIPTS:

Arapahoe County Taxes	\$ 1,321.59
City and County of Denver	<u>252.47</u>
	\$ 1,574.06

4. FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK:

Checking account balance: \$3,763.81

5. COLOTRUST:

General Plus Fund

December Deposit - \$ 5,799.96

Income Earned - \$ 27.00

Balance - \$ 661,057.95

Interest – 0.0478%

Enterprise Plus Fund

December Deposit – \$0.00

Income Earned - \$.53

Balance - \$ 12,318.74

Interest – 0.0478%

6. AGENDA ITEMS:

a. VALLEY MAINTENANCE – Scott Hand

(1) December

Hydraulic Main Cleaning: 4,274 feet scheduled; 5,540 feet completed

Root Cutting/Treatment: 9,084 feet schedule; 5,178 feet completed

(2) January

Television Inspection: 14,042 feet scheduled

Root Cutting/Treatment: 3,903 feet scheduled

Scott reported:

Twenty two locates were completed with no additional activity to report. A new sewer tap inspection was done at 3004 W. Chenango Ave. The Platte Canyon staff worked with Iron Woman and Dewberry on lift station warranty issues.

1. Sheridan Sanitation #1 – Tim Flynn joined the meeting and reported that he has been working to get Sheridan Sanitation #1 into good standing and that has been accomplished. He has a verbal commitment from the city of Sheridan to use some of the funds from the American Rescue Plan to completely renovate the Sheridan system. He would like to have an agreement with Sheridan to give Valley Sanitation the money or have Sheridan do the work with a contractor. When that work is done, Platte Canyon would do the inspection to determine the satisfactory completion of the work. The next step would be an inclusion agreement between Valley Sanitation and Sheridan Sanitation #1. The papers would then be filed with the district court to dissolve the Sheridan Sanitation and concurrently include the Sheridan district into Valley Sanitation. Phyllis asked about a conflict of interest for Tim Flynn being the attorney for both districts. He confirmed that there is a conflict and both boards would need to waive that conflict in order for Mr. Flynn to represent both sides. Once the inclusion agreement is signed, Mr. Flynn suggested taking that agreement to another attorney in order to feel totally comfortable that Valley's interests are being protected. Sheridan approved a dissolution years ago and new residents might not know that had happened.

Tim Flynn said they plan to do some public outreach to let the residents in the Sheridan Sanitation district and Valley Sanitation be informed of the changes.

2. General Election Resolution: Cynthia provided the new election resolution that has to be signed by each of the candidates for the May election. The candidates for re-election are Mary Alice Ledbetter, Phyllis Gooden and Vince Leone. Pat Harris will take the forms to the candidates for signature and return them to Platte Canyon Water and Sanitation.

3. Lift Station: Cynthia reported that in December Iron Woman came to the lift station site and did a by-pass pump around the lift station looking for leaks in the pipe that hangs down into the wet well. They drained the wet well looking for leaks and found none. Cynthia reported that they then checked the pumps and saw that there is debris including such things as rags or towels getting bound up in the pump causing problems with lift station. Platte Canyon will be doing check valve maintenance monthly. This will be part of the routine preventative maintenance that is being implemented. There will be some additional modification programming done to keep the pumps from burning out due to the pumps being clogged. Cynthia suggested a post card to district residents that can provide educational information to the public with what can and should not be flushed down a toilet.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, February 9, 2022, 5:00 pm, at Ted's Montana Grill.

Submitted by: Patricia B. Harris
District Manager
January 18, 2022
