

MINUTES OF BOARD OF DIRECTOR MEETING
VALLEY SANITATION DISTRICT
January 13, 2021

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at Platte Canyon Water and Sanitation office at 8739 Coal Mine Avenue, Littleton CO 80123. Present for this meeting were board members:

| | | | |
|----------------------|----------------|-----------|-------------|
| Connie Kucharski | Phyllis Gooden | Chris Dye | Wilbur Hall |
| Mary Alice Ledbetter | | | |

In addition to the board, Pat Fitzgerald, Scott Hand and Cynthia Lane, Platte Canyon Water and Sanitation District, were in attendance.

___1. MINUTES: Connie Kucharski made a motion to approve the minutes. Chris Dye seconded the motion and the motion passed.

The following bills were presented to the board for their approval. Phyllis had questions on the Platte Canyon bill. A motion was made by Connie Kucharski and seconded by Mary Alice Ledbetter to pay the bills.

___ 2. APPROVAL OF BILLS:

| | | |
|---|----|------------|
| 1. Patricia B. Harris, wages | \$ | 439.10 |
| 2. Phyllis Gooden, Director Fee | | 92.35 |
| 3. Wilbur Hall, Director Fee | | 92.35 |
| 4. Connie Kucharski, Director Fee | | 92.35 |
| 5. Chris Dye, Director Fee | | 92.35 |
| 6. Mary Alice Ledbetter | | 92.35 |
| 7. Colorado Department of Revenue | | 105.00 |
| 8. Dewberry Engineers, Inc. | | 9,445.00 |
| 9. Iron Woman Construction & Environment Services | | 241,173.63 |
| 10. Platte Canyon Water & Sanitation District | | 34,886.08 |
| 11. Utility Notification Center of Colorado | | 125.16 |
| 12. Xcel Energy – Lift Station Utilities | | 1,048.02 |
| 13. Federal Tax Deposit | | 248.30 |
| | | <hr/> |
| | \$ | 287,932.04 |

___3. RECEIPTS:

| | |
|---------------------------|--------------|
| Arapahoe County Taxes | \$ (681.80) |
| City and County of Denver | <hr/> 172.83 |
| Total | \$ (508.97) |

4. FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK:

Checking account balance: \$ 9,172.02

5. COLOTRUST:

General Plus Fund

December Deposit - \$74,224.40

Income Earned - \$60.41

Balance - \$612,390.41

Interest – 0.1219%

Enterprise Plus Fund

December Deposit – \$0.00

Income Earned - \$3.40

Balance - \$.24

Interest – 0.1219%

6. AGENDA ITEMS:

a. VALLEY MAINTENANCE – Scott Hand

(1) December

Hydraulic Main Cleaning: 18,188 feet scheduled; 19,107 feet completed

Television Inspection: 18,618 feet scheduled; 18,618 feet completed

Root Cutting/Root Treatment: 2,847 feet scheduled; 2,434 feet completed

(2) January

Root Cutting: 2,707 feet scheduled

Twenty-three locates were completed. Sewer tap inspections were completed at 4361 W. Bellwood Drive, 5424 S. Cimarron Road, and 5007 S. Perry Street. A sewer main at 3316 W. Saratoga Avenue was cleaned due to grease accumulation.

b. MAINTENANCE UPDATE – Scott Hand

A claim was filed with the Valley Sanitation insurance company for back up damages at 3316 W. Saratoga Avenue. Platte Canyon will research video to try and determine where the grease is coming from. Scott has been in touch with the insurance adjuster. The customer affected by the backup is being kept informed of the claim process. The line on W. Saratoga Avenue that backed up will now be cleaned every six months.

c. Board Actions:

- (1) Cynthia did an overview of resolution and the closeout of the lift station project. The resolution officially accepting the project from Iron Woman. The project is officially done and there will be one more invoice.

MOTION: A motion was made by Wilbur Hall and seconded by Connie Kucharski to adopt Resolution 2021-1-1, A resolution of the Valley Sanitation District accepting construction of the wastewater collection system improvements performed by Iron Woman Construction and Environment Service LLC. The motion passed.

- (2) Phyllis asked about the location of the meeting in the resolution which currently shows the location to be at Centennial Lutheran Church and we have been meeting at the Platte Canyon conference room or via Zoom. Pat Fitzgerald explained the resolution and that the wording of location in the resolution is not important since the website is current and can let the public know exactly where the meeting is being held.

MOTION: A motion was made by Mary Alice Ledbetter and seconded by Connie Kucharski to adopt Resolution 2021-1-2, A Resolution establishing the date, time and location for the regular meeting of the Board of Directors of the Valley Sanitation District and authorizing posting public notice of district meeting online in compliance with the open meeting law. The motion passed.

- (3) Pat Fitzgerald presented the emergency and non-emergency agreement which amends the agreement that Valley Sanitation District entered into with C&L that became effective January 1, 2019. In 2020 the rates did not change but C&L is asking for a rate increase in 2021.

MOTION: A motion was made by Connie Kucharski and seconded by Chris Dye to approve the First Amendment to Agreement for Emergency and Non-Emergency Services with C&L Water Solutions effective January 1, 2021. The motion passed.

d. Cynthia Lane: The board agreed to the postcard sample that Cynthia shared and the mailing of the postcard to the Valley Sanitation District. The cost will be \$1,629 for printing, processing and postage.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, February 10, 2021, 5:00 pm, at Platte Canyon Water and Sanitation office at 8739 W. Coal Mine Avenue, Littleton CO 80123 via Zoom.

Submitted by: Patricia B. Harris
District Manager
January 27, 2021
