

MINUTES OF BOARD OF DIRECTOR MEETING  
VALLEY SANITATION DISTRICT  
July 14, 2021

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at Platte Canyon Water and Sanitation office at 8739 Coal Mine Avenue, Littleton CO 80123 and via video conferencing. Present for this meeting were board members:

Connie Kucharski                      Phyllis Gooden                      Chris Dye                      Mary Alice Ledbetter

In addition to the board Scott Hand and Cynthia Lane, Platte Canyon Water and Sanitation District, were in attendance.

\_\_\_ 1. MINUTES: Mary Alice Ledbetter made a motion to approve the March minutes. Connie Kucharski seconded the motion and the motion passed.

The following bills were presented to the board for their approval. A motion was made by Connie Kucharski and seconded by Mary Alice Ledbetter to pay the bills.

\_\_\_ 2. APPROVAL OF BILLS:

|  |               |
|--|---------------|
| 1. Patricia B. Harris, wages                           | \$ 439.10     |
| 2. Phyllis Gooden, Director Fee                        | 92.35         |
| 3. Wilbur Hall, Director Fee                           | 92.35         |
| 4. Connie Kucharski, Director Fee                      | 92.35         |
| 5. Chris Dye, Director Fee                             | 92.35         |
| 6. Mary Alice Ledbetter                                | 92.35         |
| 7. Collins, Cockrel & Cole                             | 81.00         |
| 8. State of Colorado-2nd Qtr Tax                       | 105.00        |
| 9. Christopher Dye-Reissue of Director Fee from 9/2020 | 92.35         |
| 10. Falcon Environmental Corp-Lift Station Maintenance | 751.20        |
| 11. Platte Canyon Water & Sanitation District          | 9,424.88      |
| 12. Utility Notification Center of Colorado            | 125.40        |
| 13. Xcel Energy – Lift Station Utilities               | 952.76        |
| 14. Federal Tax Deposit                                | <u>248.30</u> |
|  | \$ 12,681.74  |

\_\_\_ 3. RECEIPTS:

|                           |                 |
|---------------------------|-----------------|
| Arapahoe County Taxes     | \$ 64,682.46    |
| City and County of Denver | <u>4,386.65</u> |
| Total                     | \$ 69,069.11    |

4. FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK:

Checking account balance: \$4,910.90

5. COLOTRUST:

General Plus Fund

June Deposit - \$27,727.93

Income Earned - \$20.89

Balance - \$638,345.40

Interest – 0.0401%

Enterprise Plus Fund

June Deposit – \$0.00

Income Earned - \$1.31

Balance - \$37,145.55

Interest – 0.0401%

6. AGENDA ITEMS:

a. VALLEY MAINTENANCE – Scott Hand

(1) June

Hydraulic Main Cleaning: 2,380 feet scheduled; 2,380 competed

Root Cutting/Treatment: 3,903 feet scheduled (waiting for new equipment)

(2) July

Root Cutting/Treatment: 3903 feet scheduled (no work scheduled while waiting for the new equipment)

Thirty-three locates were completed. Sewer tap inspections were completed at 5277 S. Perry St.; 3199 Edgemore Dr; 5077 S. Grove St; 3302 W. Belmont Ave.; 2946 W. Union Ave.; 3054 W. Layton Ave.

.b. Scott reported that a couple of the parts for the pumps were replaced and purchased from Falcon Environmental Corp. The needed parts to be replaced were for a device that is maintained weekly had been over-tightened when only a slight torque was needed. Platte Canyon has addressed the issue and everyone has been educated on the process.

7. Sheridan Sanitation District #1: Cynthia reported that on speaking to the City of Sheridan regarding Sheridan Sanitation District #1 and the possible inclusion to Valley Sanitation. The City of Sheridan is considering a proposal for redevelopment in the district along Federal (Bonsai Nursery) for a build of 150 units of low income housing. In conversation with the City of Sheridan staff, the city would like to annex the parcel that is not in the district and include it in Sheridan #1 in order for that parcel to get sewer service. With the size and prominence of the potential facility, the city of Sheridan is uncomfortable operating as it is which is basically not operating since they don't have a functional sanitation board. If Valley includes Sheridan into the district, that district would cease to exist. There are several stipulations going forward for the possibility of inclusion:

- The last inspection done on the system was 2010, the district would want a cleaning and inspection of the system and provide a list of required improvements. Improvements would have to be committed to before Valley would be willing to consider taking over Sheridan District #1.

- Platte Canyon put together a cost proposal to Sheridan - \$13,500
- Platte Canyon provided a contract for the work but Tim Flynn, won't be responsible for giving permission to inspect the system
- Tim Flynn will talk to the City of Sheridan's Attorney about this
- The City of Sheridan is eager to go forward with this project.
- If Valley does include Sheridan into the district and the building project takes place, Valley would assess tap fees of \$150,000.
- Residents would pay property taxes and would pay the City of Englewood for their sewer bill (10% service charge revenue).
- Inspection would happen sometime soon and Valley wouldn't be interested if it causes increased costs to the rest of the district residents.

Tony Coccazzelli has been in contact with the developer about the fees that would be associated with this project and the time Tony spends with them would be back charged to the developer. Any further consideration is in a holding pattern while waiting to see what happens with requests to Sheridan for doing the sewer inspection and also getting permission from Sheridan District #1 to go into their system. One question to be considered is who would be responsible if Sheridan lines were inspected and a pipe is damaged during the inspection. At present, the inspection decision is at a stalemate since Sheridan District #1 has only one board member and that district is currently non-functional. The jurisdiction of Sheridan can be petitioned to take over Sheridan District #1 by the county or city for decision making.

\_\_8. Board Member Responsibilities: Phyllis requested that everyone be up to date on the reports provided by Platte Canyon Water & Sanitation and ask questions on areas not understood or in need of clarification.

\_\_9. Board Member Selection: Valley Sanitation needs to select a new board member to fill a currently vacant position. The selection process is historically:

- a. Friends in the district with an interest in serving on the board
- b. Selection made through an interview process with the board.
- c. Selection made based on an ability to collaborate and work well with people
- d. A well-rounded skill set such as an individual with business, financial or technical experience
- e. After selection help educate new members with SDA Board Member Manual

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, August 11, 2021, 5:00 pm, via video or in person at Platte Canyon Water and Sanitation.

Submitted by: Patricia B. Harris  
District Manager  
July 19, 2021

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