

MINUTES OF BOARD OF DIRECTOR MEETING  
VALLEY SANITATION DISTRICT  
March 10, 2021

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at Platte Canyon Water and Sanitation office at 8739 Coal Mine Avenue, Littleton CO 80123. Present for this meeting were board members:

Connie Kucharski	Phyllis Gooden	Chris Dye	Wilbur Hall
Mary Alice Ledbetter			

In addition to the board, Pat Fitzgerald, Scott Hand and Cynthia Lane, Platte Canyon Water and Sanitation District, were in attendance.

\_\_1. MINUTES: Mary Alice Ledbetter made a motion to approve the February minutes. Connie Kucharski seconded the motion and the motion passed.

The following bills were presented to the board for their approval. A motion was made by Connie Kucharski and seconded by Mary Alice Ledbetter to pay the bills.

\_\_ 2. APPROVAL OF BILLS:

1. Patricia B. Harris, wages	\$ 439.10
2. Phyllis Gooden, Director Fee	92.35
3. Wilbur Hall, Director Fee	92.35
4. Connie Kucharski, Director Fee	92.35
5. Chris Dye, Director Fee	92.35
6. Mary Alice Ledbetter	92.35
7. Collins Cockrel & Cole	364.50
8. Cottrell Printing Company-Postcard	972.13
9. Dewberry Engineers, Inc.	3,929.76
10. Platte Canyon Water & Sanitation District	19,896.15
11. Safe Systems	164.85
12. Utility Notification Center of Colorado	80.52
13. Xcel Energy – Lift Station Utilities	1,828.35
14. Federal Tax Deposit	248.30
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	\$ 28,385.41

\_\_3. RECEIPTS:

Arapahoe County Taxes	\$ 65,049.12
City and County of Denver	19,690.90
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Total	\$ 84,740.02

4. FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK:

Checking account balance: \$ 4,818.29

5. COLOTRUST:

General Plus Fund

February Deposit - \$30,653.93

Income Earned - \$36.65

Balance - \$555,441.06

Interest – 0.0860%

Enterprise Plus Fund

February Deposit – \$0.00

Income Earned - \$.2.46

Balance - \$37,138.46

Interest – 0.0860%

6. AGENDA ITEMS:

a. VALLEY MAINTENANCE – Scott Han

(1) February

Hydraulic Main Cleaning: 3,003 feet scheduled; 3,484 feet completed

Television Inspection: 9,075 feet scheduled; 9,075 feet completed

Root Cutting/Root Treatment: 2,707 feet scheduled; 2,590 feet completed

(2) March

Television Inspection: 6348 feet scheduled

Root Cutting/Root Treatment: 2,707 feet scheduled

Twenty-one locates were completed. Sewer tap inspections were completed at 5419 S. Morning Glory and 5376 W. Aksarben Ave, and responded to temperature alarms at the Centennial lift station on February 13 and 20. On February 28 responded to pump #2 fail alarm that had to be reset.

b. MAINTENANCE UPDATE – Scott Hand

Scott Hand had a meeting with the adjuster on the claim that was filed with the Valley Sanitation insurance company for the back-up damages at 3316 W. Saratoga Avenue. The house is a rental and the owner is being contacted on the remediation of repairs.

c. Board Actions:

- (1) The board discussed the release of easement for two parcels of land on the Kent property described as the (Easement 1) Trunkline Sewer Main Easement and

(Easement 2) the area to construct, maintain, repair, replace, remove, enlarge, and operate one or more pipelines for the subsurface transportation of sanitary sewage as the last cleanup piece for the interceptor project.

MOTION: A motion was made by Connie Kucharski and seconded by Wilbur Hall to approve the Release of Easement where the district has determined the easement in its entirety is no longer needed or required. The motion passed.

d. Interceptor Relocation Project: Cynthia provided materials detailing the total cost of the project, the loan amounts and the direct costs paid by Valley Sanitation. The final total of project expenses and required by the state were provided to board members. The total project costs were \$3,166,000 and the loan paid for \$2,700,000 (paid cash). The \$100,000 payment to Francis Kent was included in the total cost and paid for with Valley Sanitation reserve funds.

e. Postcards-Cynthia Lane: Samples of the printed Valley Sanitation information postcards were provided to each member of the board.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, April 14, 2021, 5:00 pm, at Platte Canyon Water and Sanitation office at 8739 W. Coal Mine Avenue, Littleton CO 80123 via Zoom.

Submitted by: Patricia B. Harris  
District Manager  
March 15, 2021

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