

MINUTES OF BOARD OF DIRECTOR MEETING  
 VALLEY SANITATION DISTRICT  
 May 22, 2024

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at the Platte Canyon Water and Sanitation, 8739 W. Coal Mine Avenue, Littleton, CO.

Phyllis Gooden      Connie Kucharski      Vince Leone      Chris Dye  
 Mary Alice Ledbetter

In addition to the board Cynthia Lane and Scott Hand of Platte Canyon Water and Sanitation, were in attendance.

1. MINUTES: Vince Leone made a motion to approve the minutes and Chris Dye seconded the motion. The motion passed.

2. APPROVAL OF BILLS: Vince Leone made a motion and it was seconded by Chris Dye to pay the bills. The motion passed.

1. Patricia B. Harris, wages	\$266.40
2. Phyllis Gooden, Director Fee	92.35
3. Mary Alice Ledbetter, Director Fee	92.35
4. Connie Kucharski, Director Fee	92.35
5. Vincent Leone, Director Fee	92.35,
6. Chris Dye, Director Fee	92.35
7. Alarm Detection Systems, Inc. - Video and Access System	5,272.24
8. Browns Hill Engineering & Controls – Lift Station Maint.	9,280.50
9. Comcast Business – Lift Station Utilities	113.75
10. City of Englewood – Lift Station Utilities	19.50
11. Collins Cole Flynn Winn Ulmer, PLLC – Legal Fees	476.00
12. Inliner Solutions, LLC – Sewer Rehab – retainage	237.50
13. Inliner Solutions, LLC – Sewer Rehab	4,512.50
14. JMT – Waste Mgmt Plan Review	525.00
15. Platte Canyon Water & Sanitation District	10,978.81
16. Shilling & Company, Inc	5,400.00
17. Utility Notification Center of Colorado	167.70
18. Xcel Energy-Lift Station Utilities	1,276.17
19. Alarm Detection Systems, Inc.-Lift Station Utilities	593.04
20. Federal Tax Deposit	<u>217.70</u>
	\$ 39,798.56

3. RECEIPTS:

Arapahoe County Taxes	\$ 61,045.44
City and County of Denver	<u>9,791.60</u>
	\$ 70,837.04

4. FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK:

Checking account balance: \$ 8,180.82

5. COLOTRUST:

General Plus Fund

April Deposit - \$ 81,430.56  
Income Earned - \$ 4,470.13  
Balance - \$ 970,672.31  
Interest – 5.4281%

Enterprise Plus Fund

April Deposit – \$ 0.00  
Income Earned - \$ 604.64  
Balance - \$ 75,536.01  
Interest – 5.4281%

6. AGENDA ITEMS:

a. VALLEY MAINTENANCE

(1) April

Hydraulic Main Cleaning: 923 feet scheduled; 923 feet completed  
Lift Station Visits: 4 scheduled; 14 completed

(2) May

No work scheduled  
Lift Station Visits: 5 scheduled

There were three locates completed.

7. Lift Station Update: Scott reported that they are still working with Smith and Lovelace and Precision on the lift station problems and concentrating first on the cooling issue. Platte Canyon has a new problem with one of the pumps in keeping it primed. They had a manufacturers representative out today. It's taking the pump 20 minutes to prime when it should be 3 minutes. They suspect there is an issue with the pipes inside the wet well. One of three connections in the wet well appears to be the problem. They received a quote on removing the current iron pipe and installing a lighter weight PVC pipe to fix the vacuum leak. Platte Canyon recommended approval of the pipe replacement at a quoted price of \$38,200. Chris Dye asked if a by-pass will be needed to do the repairs. Scott said a by-pass would be necessary. Vince Leone asked if WESCO Construction and Services was the only company that can do this work. Scott said this company builds and works on lift stations and was recommended to Platte Canyon. Scott urged the board to approve quote for replacement of the new pipe. Phyllis Gooden expressed concerns with the on-going problems. Phyllis asked if she could get an accounting of the costs for repairs in the last 3 years for the lift station. Scott said they could get that for her. Cynthia said they had had a virtual Teams meeting with people involved with design of the lift station discussing the root

cause analysis and it does show that the suction pipe is the problem. Connie Kucharski asked if the quote would stay the same and Scott doesn't think the quote would change very much.

MOTION: Chris Dye made a motion to approve the WESCO quote for replacing the 10 inch iron piping with 10 inch PVC piping. Vince Leone seconded the motion and the motion was approved.

9. Financial Statement: Cynthia explained that under the Lift Station Operations and Maintenance it shows a year to date actual of \$23,139.02 and the budgeted amount is \$8,125. That is related to the emergency situation earlier this year. Reimbursement from the insurance company was \$29,214 and offsets the lift station costs and is booked under Other Revenue.

Last year when the state legislature changed the residential and commercial assessment rate they declared they would backfill for missing revenue. It was assumed Valley wasn't going to get some of the backfill revenue but they did receive \$9,000 from Arapahoe County. When the Valley Sanitation mill levy was certified this year it was certified too high and Valley will be sending \$9,000 back to Arapahoe County. It will show property revenue going down from what is currently recorded on the financial statements.

Cynthia addressed the financials and said that as we go through the year there will an overrun in the maintenance and repair that will be offset in the revenue line item after insurance reimbursement.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, June 19, 2024, at 5:00 pm, at the Platte Canyon Water and Sanitation, 8739 W. Coal Mine Avenue, Littleton, CO.

Submitted by: Patricia B. Harris  
District Manager  
May 24, 2024

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