

MINUTES OF BOARD OF DIRECTOR MEETING
VALLEY SANITATION DISTRICT
November 10, 2021

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at Platte Canyon Water and Sanitation office at 8739 Coal Mine Avenue, Littleton CO 80123 and via video conferencing. Present for this meeting were board members:

Connie Kucharski Phyllis Gooden Chris Dye Mary Alice Ledbetter

In addition to the board Scott Hand and Cynthia Lane, Platte Canyon Water and Sanitation District, were in attendance.

__1. MINUTES: Chris Dye made a motion to approve the minutes. Connie Kucharski seconded the motion and the motion passed.

The following bills were presented to the board for their approval. A motion was made by Mary Alice Ledbetter and seconded by Connie Kucharski to pay the bills. The motion passed.

__ 2. APPROVAL OF BILLS:

1. Patricia B. Harris, wages	\$	263.40
2. Phyllis Gooden, Director Fee		92.35
3. Connie Kucharski, Director Fee		92.35
4. Chris Dye, Director Fee		92.35
5. Mary Alice Ledbetter		92.35
6. American Backflow Consulting Services		80.00
7. City of Englewood, - Lift Station Utilities	110.64	
8. C&L Water Solutions, Inc.		3,219.65
9. City of Englewood		17.95
10. Metro Pavers – Sewer Contract Emergency		975.00
11. Platte Canyon Water & Sanitation District		14,994.30
12. Utility Notification Center of Colorado		77.88
13. CO Special Districts Property & Liability Pool		1,640.00
14. Xcel Energy – Lift Station Utilities		892.07
15. Federal Tax Deposit		<u>202.40</u>
	\$	21,092.05

__3. RECEIPTS:

Arapahoe County Taxes	\$ 6,710.45
City and County of Denver	<u>350.38</u>
	\$ 7,060.83

__4. FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK:

Checking account balance: \$4,710.45

__5. COLOTRUST:

General Plus Fund

October Deposit - \$ 2,206.40

Income Earned - \$ 9.97

Balance - \$699,750.87

Interest – 0.0167%

Enterprise Plus Fund

October Deposit – \$0.00

Income Earned - \$.90

Balance - \$12,317.91

Interest – 0.0167%

__6. AGENDA ITEMS:

a. VALLEY MAINTENANCE – Scott Hand

(1) October

Hydraulic Main Cleaning: 4,677 feet scheduled; 4,967 feet completed

Television Inspection: 8,384 feet scheduled; 9,783 feet completed

Root Cutting/Treatment: 3,903 feet scheduled; 2,552 feet completed

Manhole Repairs/Inspection: 62 feet schedule; 62 feet completed

(2) November

Hydraulic Main Cleaning: 1,022 feet scheduled

Television Inspection: 3,931 feet scheduled

Root Cutting/Treatment: 6,540 feet scheduled

Scott reported:

Thirteen locates were completed. Sewer tap inspections were completed at 3380 W. Aqueduct Avenue and 5005 S. Hawthorne Street. Platte Canyon did a field survey of the non-paved area manholes to insure that there is access available.

Lift Station: Scott reported that the repair parts are in for the lift station. The suction portion and cooling of the pump house are the main areas of concern. Scott gave Chad flow data that he gave to Iron Woman to calculate the capacity of the pumps. The new air conditioner has been received and Scott will be coordinating with the contractor for installation. For now the repair work is all warranty work but there is a possibility of some unwarranted work. Cynthia reported that a lot of time was spent to make sure the by-pass was appropriate since waste water will be pumped into the storage tanks and they want to determine if the that area has been designed correctly.

1. Vince Leone was introduced by Chris Dye as a board member candidate. Introductions were made by the Valley Sanitation Board and Platte Canyon Water and Sanitation management. Vince decided to join the board. The board voted on approving his membership and he will be a full member by end of November after taking the Oath of Office.

2. Draft Budget: The budget hearing is scheduled for the December meeting. The budget was revised based on the October updates. The service fee revenue will be increased from 10% to 15% to the Englewood sewer bill for 2022. Starting in 2026 there will be some pretty significant rehab costs that need to be considered for the concrete pipes.

There is some completion work on the Frances Kent property for two manholes that are very deep and could be dangerous to Platte Canyon employees. The project goal is anticipated to be done using a sole source contract with RG and Associates. The recent infrastructure bill that was recently signed by the President may allow for funds for Valley Sanitation projects. Cynthia covered other topics of the budget and items that were discussed by the board.

The board agreed to the proposed budget as presented which has the 15% fee increase. The final budget will be presented for signature in December.

3. Legal Council: Collins, Cockrel and Cole have dissolved into two separate firms. One firm will be working with special districts that are resident managed and another firm with special districts that are developer managed. Jim Collins, Bob Cole, Tim Flynn, and two other attorneys will continue to work with the residential special districts.

MOTION: Connie made a motion to continue using Tim Flynn as the Valley Sanitation attorney working with the new residential special district firm for legal work. Mary Alice seconded and the motion was approved.

Cynthia will bring an engagement letter to accept the new attorney arrangement.

4. Sheridan Sanitation #1: A contract with Platte Canyon and Sheridan was signed to have a complete assessment of the Sheridan sewer lines. The entire system will be televised, reviewed and a recommendation will be put together for work that needs to be done. Scott said that all of the pipeline needs to be rehabilitated prior to Valley Sanitation taking over the Sheridan district; otherwise it would not be worth taking on the financial burden.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, December 8, 2021, 5:00 pm, at Platte Canyon Water and Sanitation.

Submitted by: Patricia B. Harris
District Manager
November 19, 2021
