

MINUTES OF BOARD OF DIRECTOR MEETING
VALLEY SANITATION DISTRICT
November 9, 2022

A meeting of the Board of Directors of the Valley Sanitation District was held on this date via video. Present for this meeting were board members:

Connie Kucharski Mary Alice Ledbetter Vince Leone Chris Dye
Phyllis Gooden

In addition to the board Cynthia Lane and Scott Hand, Platte Canyon Water and Sanitation, were in attendance.

__1. MINUTES: Vince Leone made a motion to approve the minutes and Chris Dye seconded the motion. The motion passed.

The following bills were presented to the board for their approval. A motion was made by Chris Dye and seconded by Mary Alice Ledbetter to pay the bills. The motion passed.

__2. APPROVAL OF BILLS:

1. Patricia B. Harris, wages	\$ 263.40
2. Connie Kucharski, Director Fee	92.35
3. Chris Dye, Director Fee	92.35
4. Mary Alice Ledbetter, Director Fee	92.35
5. Vince Leone, Director Fee	92.35
6. City of Englewood – Lift Station Utilities	18.08
7. Falcon Environmental-Lift Station Maintenance	243.50
8. Collins Cole Flynn Winn Ulmer – Legal Fees (election)	2,091.00
9. Platte Canyon Water & Sanitation District	17,729.77
10. Utility Notification Center of Colorado	140.40
11. Xcel Energy-Lift Station Utilities	1,062.06
12. Federal Tax Deposit	<u>217.70</u>
	\$ 22,227.66

__3. RECEIPTS:

Arapahoe County Taxes	\$ 1,481.42
City and County of Denver	<u>Not Available</u>
	\$ 1,481.42

__4. FINANCIAL ACCOUNTING OF DISTRICT:
WELLS FARGO BANK:

Checking account balance: \$1,292.92

___5. COLOTRUST:

General Plus Fund

October Deposit - \$35,856.46

Income Earned - \$2,053.59

Balance - \$757,983.12

Interest – 3.2053%

Enterprise Plus Fund

October Deposit – \$20,000.00

Income Earned - \$156.36

Balance - \$584.50

Interest – 3.2053%

___6. AGENDA ITEMS:

a. VALLEY MAINTENANCE – Scott Hand

(1) October

Hydraulic Main Cleaning: 6,104 feet scheduled; 6,104 feet completed

Television Inspections: 670 feet scheduled; 0 feet completed

Root Cutting/Treatment: 12,626 feet scheduled; 6,480 feet completed

(2) November

Hydraulic Main Cleaning: 383 feet scheduled

Television Inspections: 670 feet scheduled

Root Cutting/Treatment: 6,746 feet scheduled

There were three locates completed. Inspected four new sewer taps at 4400 S. Clay Street, 3385 W. Monmouth Avenue, 4160 W. Bellevue Place, and 5088 S. Michigan Court. Sewer main damage was repaired at 4000 S. Clay Street.

___7. Sheridan Sanitation #1: There are no new updates.

___8. Resolution No.2022-11-1: Cynthia Lane explained the resolution as something every district with paid employee must consider regarding family and medical leave. This resolution involves only the employment of Pat Harris who is not a full time employee. Pat Harris agreed with the resolution declining participation in the program.

MOTION: Connie Kucharski made a motion and Mary Alice Ledbetter seconded the motion to accept Resolution No 2022-11-1 declining all aspects of the Family and Medical Leave Insurance. The motion passed.

___9. Election Results: The ballot initiative to remove the mill levy funding restrictions by the TABOR amendment did not pass. Funds for pipe rehabilitation will not be available based on the public not accepting the TABOR change. The board will need to look for other ways to fund this capital project which might include another election on the issue or raising the service fees on Englewood waste water charges which are currently at 15%.

__10. Budget: Cynthia presented the 2023 budget with comparisons to the ballot issue passing and not passing. The passage of the bill would have been an increase of \$91,000 but that revenue will not be available with the public not voting for the change. The board will need to decide how to do raise revenue for the capital projects. Cynthia reminded the board we still have the service charge that can be raised from 15% to 30%. Cynthia would like the board to consider raising the service fee to 30% for 2023 and that would bring in just under \$100,000 in revenue. This is the only way for the board to recover revenue. To reconsider another ballot initiative to remove TABOR, the next best year for that bill would be 2026. Cynthia suggested evaluating an increase in 2026 to 35% and then reevaluating increases every couple of years after 2026. Cynthia offered another option in that the board could apply for a loan that is paid for with the service fee revenue. The board chose not to decide on the fee increases this month but Cynthia did want direction from the board to explore the service fee increases and she will provide a 10-year plan that reflects the future work and funds. Chris asked Cynthia to provide past budgets to check trend lines. The 2023 budget will be presented in December for approval.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, December 14, 2022, at 5:00 pm, at Platte Canyon Water and Sanitation, 8739 W. Bowles Avenue, Littleton, CO.

Submitted by: Patricia B. Harris
District Manager
November 18, 2022
