

MINUTES OF BOARD OF DIRECTOR MEETING  
VALLEY SANITATION DISTRICT  
September 8, 2021

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at Platte Canyon Water and Sanitation office at 8739 Coal Mine Avenue, Littleton CO 80123 and via video conferencing. Present for this meeting were board members:

Connie Kucharski                      Phyllis Gooden                      Chris Dye                      Mary Alice Ledbetter

In addition to the board Scott Hand and Cynthia Lane, Platte Canyon Water and Sanitation District, were in attendance.

\_\_\_1. MINUTES: Mary Alice Ledbetter made a motion to approve the minutes. Chris Dye seconded the motion and the motion passed.

The following bills were presented to the board for their approval. A motion was made by Chris Dye and seconded by Mary Alice Ledbetter to pay the bills.

\_\_\_ 2. APPROVAL OF BILLS:

1. Patricia B. Harris, wages	\$	263.40
2. Phyllis Gooden, Director Fee		92.35
3. Connie Kucharski, Director Fee		92.35
4. Chris Dye, Director Fee		92.35
5. Mary Alice Ledbetter, Director Fe		92.35
6. Falcon Environmental Corp. - Lift Station Maintenance		600.00
7. Platte Canyon Water & Sanitation District		8,791.96
8. Safet Systems – Lift Station Utilities		164.85
9. Utility Notification Center of Colorado		92.40
10. Xcel Energy – Lift Station Utilities		1,060.00
11. Federal Tax Deposit		<u>202.40</u>
	\$	11,544.41

Connie asked Scott about the increase in the Xcel Energy bill. Scott said he would check the previous bill to see why there was an increase.

\_\_\_3. RECEIPTS:

Arapahoe County Taxes	\$	3,605.81
City and County of Denver		<u>697.23</u>
Total	\$	4,303.04

4. FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK:

Checking account balance: \$4,818.59

5. COLOTRUST:

General Plus Fund

August Deposit - \$5,004.95

Income Earned - \$15.68

Balance - \$701,850.94

Interest - 0.0262%

Enterprise Plus Fund

August Deposit - \$0.00

Income Earned - \$1.60

Balance - \$72,996.38

Interest - 0.0262%

6. AGENDA ITEMS:

a. VALLEY MAINTENANCE – Scott Hand

(1) August

Lift Station Maintenance Visits: 4 scheduled; 9 completed

Root Cutting/Treatment: 3903 feet scheduled; 392 feet unscheduled root cutting

(2) September

Lift Station Maintenance Visits: 4 scheduled

Root Cutting/Treatment: 3903 feet scheduled

Scott reported that Platte Canyon responded to nine alarms at the lift station. Scott provided further information on the lift station overheating problems due to the air conditioner running all the time. Platte Canyon is working with Chad at Iron Woman regarding the costs for repair. Chad and his supervisors are willing to work the first phase of this repair. There is no expectation of costs from Iron Woman as the lift station is under warranty. The next phase with Precision will have to be further discussed with regard to repairs. Precision designed the modular system and Dewberry will be working with them initially. The location of the lift station is a problem since it has no shade and adds to the overheating problem. The goal is to keep Valley Sanitation from additional costs. Cynthia Lane hopes to have information by the October meeting.

Twenty locates were completed. Sewer tap inspections were completed at 3375 W. Aksarben Ave., 3609 Arrowhead Ave., 3338 W. Belmont Ave., 3280 S. Santa Ana Ave. Video inspected sewer tap at 5468 S. Blue Sage Dr.

7. Phyllis Gooden reported that Tyler Hollingsworth who is interested in the open board position will attend the October meeting. He was unable to attend the September meeting.

8. Phyllis Gooden had asked Cynthia Lane to provide a four year look back at work done by Platte Canyon prior to the installation of the lift station. Scott Hand explained the differences in costs over the years based on the differing time periods for cleaning and root cutting. He also explained the costs because of unscheduled and emergency work. The lift station also now has to be accounted for with regard to new electricity costs and weekly visits.

\_\_9. Budget: The draft budget and the capital project schedules are being prepared. The maintenance recommendations and capital planning recommendations were presented to the board, The draft budget will be presented at the October meeting and the official 2022 budget will be presented at the November meeting for final approval.

\_\_9. Ten Year Financial Plan: Cynthia Lane distributed the ten-year financial plan that includes the needed long-term capital improvements. Vanessa Shipley put together three plans which highlight the status quo, increase of service fee by 10% a year on the Englewood service until 2031, and removing the TABOR requirements by election. Putting the TABOR issue on the ballot could be done in May (which would an expensive mail ballot) or in November as part of a coordinated election which would cost the district \$5,000 to \$6,000. The removal of TABOR would increase property tax revenue to about \$900,000 over 10 years. Cynthia emphasized that the district will need more revenue. Removing the TABOR limitation and having an additional 10% increase from Englewood is a feasible way to move forward. The only other option would be to apply for another loan. There is no decision to be made currently, but Cynthia would like to include funds in the budget for the election in 2022 if a decision is made by the board to go to the electorate to remove the TABOR limitations. Cynthia will ask Vanessa to provide to board member's the potential tax increase implications on personal property for a better understanding of how the tax increases will impact the community.

\_\_10. Sheridan Sanitation District #1: As of the September meeting Cynthia has heard nothing on Sheridan Sanitation District #1. Cynthia reported that if Sheridan Sanitation District #1 is included in the district, it would be formed as a sub-district and would have it's own mill levy.

\_\_11. Phyllis Gooden requested that Scott Hand provide updated education on the Valley Sanitation system. The board reviewed the Monthly Maintenance Report with Scott explaining the numbers and the bar graph. Phyllis reviewed the 2021 budget with the board regarding revenue and expenditures.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, October 13, 2021, 5:00 pm, at Platte Canyon Water and Sanitation.

Submitted by: Patricia B. Harris  
District Manager  
September 19, 2021

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