

MINUTES OF BOARD OF DIRECTORS MEETING
VALLEY SANITATION DISTRICT
July 23, 2025

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at the Platte Canyon Water and Sanitation District

Phyllis Gooden

Connie Kucharski

Chris Dye

In addition to the board Cynthia Lane and Armando Quintana of Platte Canyon Water and Sanitation and Katie Smith, prospective board member, were in attendance.

MINUTES: Connie Kucharski made a motion to approve the minutes and Chris Dye seconded the motion. The motion passed.

APPROVAL OF BILLS: Connie Kucharski made a motion and it was seconded by Chris Dye to pay the bills. The motion passed.

APPROVAL OF BILLS:

1. Patricia B. Harris – Wages	266.40
2. Phyllis Gooden – Director Fee	92.35
3. Connie Kucharski – Director Fee	92.35
4. Chris Dye - Director Fee	92.35
5. Vincent Leone	92.35
6. American Backflow Consulting Services -Lift Station	130.00
7. C&L Water Systems – Sewer contract/remedial work	16,925.00
8. Comcast Business-Lift Station Utilities	160.80
9. Colorado Department of Revenue -Tax Withholding	69.00
10. City of Englewood – Lift Station Utilities	20.52
11. Ireland Stapleton Pryor & Pasco, PC – Legal Fees	2,691.50
12. City of Littleton – Sewer contract/remedial work	451.26
13. Platte Canyon Water & Sanitation District	10,047.04
14. Utility Notification Center of Colorado	164.12
15. Sunland Asphalt & Construction – Sewer contract/remedial	6,350.00
16. Xcel Energy – Pump Station Utilities	1,143.74
17. Federal Tax Deposit	<u>202.40</u>
	\$ 38,991.18

RECEIPTS:

Arapahoe County Taxes	\$72,726.48
City and County of Denver	<u>17,106.72</u>
	\$89,833.20

FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK: Checking account balance: \$ 1,752.33

COLOTRUST:

General Plus Fund

June Deposit – \$18,470.72
Income Earned - \$4,516.40
Balance - \$ 1,253,44.66
Interest – 4.3652%

Enterprise Plus Fund

June Deposit - \$ 0.00
Income Earned - \$531.62
Balance - \$ 148,458.54
Interest – 4.3652%

AGENDA ITEMS:

a. VALLEY MAINTENANCE

(1) June

Hydraulic Main Cleaning: 3,184 feet scheduled; 3,184 feet completed
Lift Station Visits: 4 visits scheduled; 9 visits completed

(2) July

No work scheduled
Lift Station: 5 visits scheduled

There were 8 locates completed. Platte Canyon completed a customer service call at 3331 W. Saratoga Avenue, a sewer repair at 3385 W. Aksarben Avenue, and completed five extra visits to the lift station for low psi, high temperatures and to replace a seal.

___a. Sewer Main Repair on Aksarben Avenue: Armando made a presentation using pictures of the repair. Through the TV process, a hole in the pipe was discovered. Repairs costs were \$20,516.63. This will be the last repair for 2025.

___b. Lift Station air conditioning: The new air conditioning unit was installed by Sylvester's at the lift station and it has resulted in no emergency calls. The temperature is holding at 70 degrees in the building and the components panel is holding at 85 degrees which seems to be the right temperature. Cynthia explained the lift station and it's purpose for Katie's information.

Financials: Cynthia said that between the two repairs for June and July, the cost was about \$40,000. Platte Canyon is expecting a partial reimbursement from Denver Water for the damaged pipe repairs done in June. The costs and property taxes are tracking to the budget and the service fee revenue has not been received but that will be received in August.

Sheridan #1 Inclusion: Cynthia said there is nothing new on the inclusion. She explained how the mill levy and Valley Sanitation service fee might have an impact on the inclusion going forward. Tim Flynn is considering walking away from the inclusion and have the state take it over in a receivership.

Flying Saucer RV Park: This development seems to be moving forward and Cynthia sent comments. The park is split into two parcels – east and west. Valley currently serves the east portion but it is not included in the district. The interceptor sewer bisects the property but there is no permanent recorded easement for that area. One of the things discussed at a previous board

meeting is the need for the easement, the district would waive the inclusion fees for being granted the permanent easement. Referral documents that Platte Canyon Water & Sanitation received were for the PUB (Planned Unit Development) for rezoning and sent to all stakeholders. Comments were sent back to back. Rezoning will be considered at one of Sheridan's City Council meetings this fall.

New Board Members: Ian Gallogly and Katie Smith have accepted an invitation to the board with a formal motion needed to move forward.

MOTION: Chris made a motion to appoint Ian Gologly to the Valley Sanitation Board. Connie seconded the motion and the motion passed.

MOTION: Connie made a motion to appoint Katie Smith to the Valley Sanitation Board. Chris seconded the motion and the motion passed.

Website: Phyllis asked about a briefing document from the district's attorney, Tim Flynn, to make all districts aware of compliance requirements. Cynthia explained that Valley's website is almost fully compliant with the exception of the technical drawings and standards which are not able to be remediated but a disclaimer can be used regarding the document. The district will be required to adopt an IT accessibility plan. Valley already has an IT policy but the plan needs to be created and posted. Tim Flynn is drafting the plan to make websites content accessible.

There was no further business, and the meeting was adjourned at 5:00 PM. The next meeting will be Wednesday, August 20, 2025, at 4:00 pm, at Platte Canyon Water and Sanitation, 8739 Coal Mine Ave, Littleton, CO.

Submitted by: Patricia B. Harris
District Manager
July 24, 2025