

MINUTES OF BOARD OF DIRECTOR MEETING  
VALLEY SANITATION DISTRICT  
October 13, 2021

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at Platte Canyon Water and Sanitation office at 8739 Coal Mine Avenue, Littleton CO 80123 and via video conferencing. Present for this meeting were board members:

Connie Kucharski                      Phyllis Gooden                      Chris Dye                      Mary Alice Ledbetter

In addition to the board Scott Hand and Cynthia Lane, Platte Canyon Water and Sanitation District, were in attendance.

1. MINUTES: Connie Kucharski made a motion to approve the minutes. Mary Alice Ledbetter seconded the motion and the motion passed.

The following bills were presented to the board for their approval. A motion was made by Chris Dye and seconded by Connie Kucharski to pay the bills.

2. APPROVAL OF BILLS:

1. Patricia B. Harris, wages	\$ 263.40
2. Phyllis Gooden, Director Fee	92.35
3. Connie Kucharski, Director Fee	92.35
4. Chris Dye, Director Fee	92.35
5. Mary Alice Ledbetter	92.35
6. Colorado Dept of Revenue	96.00
7. City of Englewood, - Lift Station Utilities	110.64
8. Kent Land LTD – Annual Maintenance Agreement	1,000.00
9. Platte Canyon Water & Sanitation District	8,364.11
10. Power Systems West – Lift Station Maintenance	984.00
11. Utility Notification Center of Colorado	114.84
12. CO Special Districts Property & Liability Pool	1,640.00
13. Xcel Energy – Lift Station Utilities	1,388.85
14. Federal Tax Deposit	<u>202.40</u>
	\$ 14,533.64

Connie asked Scott about the increase in the Xcel Energy bill. Scott said he would check the previous bill to see why there was an increase.

\_\_3. RECEIPTS:

Arapahoe County Taxes	\$ 1,775.44
City and County of Denver	<u>430.96</u>
	\$ 2,206.40

\_\_4. FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK:

Checking account balance: \$4,726.37

\_\_5. COLOTRUST:

General Plus Fund

September Deposit - \$21,751.18

Income Earned - \$10.43

Balance - \$712,068.14

Interest – 0.0182%

Enterprise Plus Fund

September Deposit – \$0.00

Income Earned - \$1.07

Balance - \$72,997.45

Interest – 0.0182%

\_\_6. AGENDA ITEMS:

a. VALLEY MAINTENANCE – Scott Hand

(1) September

Lift Station Maintenance Visits: 4 scheduled

Root Cutting/Treatment: 3,903 feet scheduled

(2) October

Hydraulic Main Cleaning: 4,677 feet scheduled

Television Inspection: 8,384 feet scheduled

Root Cutting/Treatment: 3,903 feet scheduled

Scott reported:

Six locates were completed. A sewer tap inspection was completed at 2978 W. Tanforam Drive and a damaged manhole cover was responded to at Lowell and Arlington in Hillside Manor.

Lift Station: The alarms have been causing a problem – the suction pump is the main problem. Pump fails are the number one priority for Platte Canyon at the lift station and Scott said the overflow tanks are invaluable because they allow plenty of time for the crew to arrive and empty the tanks. Dewberry is working with Iron Woman, Precision, Primax on this issue. Scott has a meeting on October 15, 2021 to discuss the three basic issues: suction, heating and ventilation.

The air conditioner failed last Saturday because it has been running all the time. As a plan is developed, between Iron Woman, (installed the modular system/pipeline) Falcon Supply (pumps

and motors}, and Precision (control panel AC and ventilation problem) to address the overheating problem, Scott will keep the board informed.

\_\_7. Chris Dye thanked Scott for setting up an opportunity for him to see the Platte Canyon Water and Sanitation operation which helped him understand the process and the issues that Platte Canyon has been having.

\_\_8, Chris Dye has met an individual who might be interested in becoming a board manager. He will be invited to the November meeting.

\_\_9. Budget: The draft budget and the capital project schedules are being prepared and will be presented in November. Vanessa and Cynthia want to work out the mill levy possibilities prior to providing the budget. Platte Canyon will bring the Valley draft budget forward in November along with a ten year plan that includes the removal of TABOR limitations and a potential 15% service charge increase for next year.

\_\_10. Cynthia provided information to the board on the community impact of the TABOR mill levy limitations. Vanessa Shipley created a worksheet that was provided to the board showing the calculations of the mill levy with the TABOR limitation and without TABOR (De-Brucing) limitations to help the board decide if an election would be beneficial for removal of the limitation. Removing the limitation (De-Bruce) would allow the district to use the entire taxed amount instead of the current limitation where only the mill levy limitation is allowed for the districts use.

In the next ten to fifteen years, Valley Sanitation will need \$3 million of major sewer work. Cynthia provided another worksheet showing the Valley Sanitation service charge related to the Englewood sewer bill that residents are paying. Englewood is raising their rate by 4.5% a year over the next 10 years. Valley Sanitation will potentially be raising their service charge over the next ten years. The Valley Sanitation rate increase will help to pay for the ten-year plan of the unlined concrete sewer pipe in the Valley system. The board will further discuss other options for the needed service charge increase.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, November 10, 2021, 5:00 pm, at Platte Canyon Water and Sanitation.

Submitted by: Patricia B. Harris  
District Manager  
October 20, 2021