

MINUTES OF BOARD OF DIRECTORS MEETING
 VALLEY SANITATION DISTRICT
 November 20, 2024

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at the Platte Canyon Water and Sanitation, 8739 W. Coal Mine Avenue, Littleton, CO.

Phyllis Gooden Connie Kucharski Vince Leone Mary Alice Ledbetter
 Chris Dye

In addition to the board Cynthia Lane and Armando Quintana of Platte Canyon Water and Sanitation, were in attendance.

1. MINUTES: Vince Leone made a motion to approve the minutes and Connie Kucharski seconded the motion. The motion passed.

2. APPROVAL OF BILLS: Vince Leone made a motion and it was seconded by Connie Kucharski to pay the bills. The motion passed.

1. Patricia B. Harris – Wages	266.40
2. Connie Kucharski, Director Fee	92.35
3. Mary Alice Ledbetter – Director Fee	92.95
4. Vincent Leone, Director Fee	92.35
5. Comcast Business – Lift Station Utilities	113.75
6. City of Englewood - Lift Station Utilities	19.36
7. Falcon Environmental -Lift Station Maintenance	399.86
8. Ireland Stapleton Pryor & Pascoe, PC-Eng Fees	548.00
9. Vincent Leone – Reissue Check	92.35
10. Platte Canyon Water & Sanitation District	29,169.24
11. Power System West	783.38
12. Utility Notification Center of Colorado	103.20
13. Xcel Energy – Pump Station Utilities	1,045.19
14. Federal Tax Deposit	<u>217.70</u>
	\$ 33,220.18

3. RECEIPTS:

Arapahoe County Taxes	\$ 2,114.36
City and County of Denver	<u>274.95</u>
	\$ 2,389.31

4. FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK:

Checking account balance: \$ 1,300.79

5. COLOTRUST:

General Plus Fund

October Deposit – \$15,346.18

Income Earned - \$ 4,432.84

Balance - \$ 1,051,086.01

Interest – 5.0190%

Enterprise Plus Fund

October Deposit - \$0.00

Income Earned - \$753.37

Balance - \$ 116,944.12

Interest – 5.0190%

6. AGENDA ITEMS:

a. VALLEY MAINTENANCE

(1) October

Hydraulic Main Cleaning: 6,120 feet scheduled; 6,604 feet completed

Root Cutting: 10,152 feet scheduled; 10,152 feet completed

Lift Station: 5 visits scheduled; 6 visits completed

(2) November

Hydraulic Main Cleaning: 4,919 feet scheduled

TV Inspections: 8,137 feet scheduled

There were two locates completed. Sewer tap inspection at 5420 S. Keenland Court and a customer service CTV inspection at 5415 S. Keenland Court.

7. Lift Station: Armando said lift station has not been having problems.

8. Budget 2025: The proposed budget revenue is expected to be \$707,404 with proposed expenditures of \$563,876. Cynthia explained the different areas of the budget. There is no projection to raise the service fee 15%. Englewood is raising it's rates 4.5% which will be an increase of 4.5% in service revenue for Valley Sanitation. Vanessa will put together the resolutions for the December meeting.

9. First Amendment to General Professional Engineering Services Agreement. The first amendment is an updated agreement with JMT for on-call services. JMT has a rate increase but Valley will only be affected if Valley Sanitation needs to use them.

MOTION: A motion was made by Vince Leone and seconded by Chris Dye to accept the First Amendment to General Professional Engineering Services Agreement. The motion passed.

10. Flying Saucer: There is nothing to report. Armando said a lot of requests for soil studies have been made. Cynthia said because of the proximity to abandoned land fills the studies will determine if they need a full scale remediation. This is the Phase 1 assessment.

__11. Sheridan Sanitation #2: Cynthia reported that Tim Flynn is being asked to do work on Sheridan Sanitation #2 Inclusion and Exclusion. This might come to the board for discussion in the next couple to months.

__12. Sheridan Sanitation #1 Inclusion and Exclusion Agreement: The agreement was presented in November and the board decided to engage an outside attorney to review the agreement. Tom George, SpencerFane Law Firm, was recommended by Tim Flynn as an independent counsel attended the meeting to discuss the agreement and will report to the board in January. Tom George will send an Engagement Letter to Valley Sanitation which will engage Tom George as a special counsel charging on an hourly basis.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, December 11, 2024, at 5:00 pm, at the Platte Canyon Water and Sanitation, 8739 W. Coal Mine Avenue, Littleton, CO.

Submitted by: Patricia B. Harris
District Manager
November 25, 2024
