

VALLEY SANITATION DISTRICT MEETING MINUTES

March 20, 2024

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at the Platte Canyon Water and Sanitation, 8739 W. Bowles Avenue, Littleton, CO.

Phyllis Gooden Connie Kucharski Vince Leone Chris Dye
Mary Alice Ledbetter

In addition to the board Cynthia Lane and Scott Hand of Platte Canyon Water and Sanitation, were in attendance.

1. **MINUTES:** Vince Leone made a motion to approve the minutes and Mary Alice Ledbetter seconded the motion. The motion passed.

1. Patricia B. Harris, wages	\$266.40
2. Phyllis Gooden, Director Fee	92.35
3. Mary Alice Ledbetter	92.35
4. Connie Kucharski, Director Fee	92.35
5. Vincent Leone, Director Fee	92.35
6. Chris Dye, Director Fee	92.35
7. Alarm Detection Systems - Lift Station Utilities	203.19
8. Browns Hill Engineering & Controls – Lift Station Maint.	3,679.00
9. C&L Water Solutions, Inc – Lift Station Utilities	1,660.00
10. Comcast Business – Lift Station Utilities-Jan/Feb	98.75
11. City of Englewood – Lift Station Utilities	19.22
12. Platte Canyon Water & Sanitation District	41,691.46
13. Sylvester’s Maint. and Mechanical – Lift Station Maint.	232.50
14. Utility Notification Center of Colorado	129.00
15. Xcel Energy-Lift Station Utilities	1,410.93
16. State of Colorado – Withholding	69.00
17. Federal Tax Deposit	<u>217.70</u>
	\$ 50,138.90

2. **APPROVAL OF BILLS:** The following bills were presented to the board for their approval. Phyllis asked about the Platte Canyon bill and Cynthia explained that 40% of all the sewer maintenance for the year was done in February. Scott explained that this work was scheduled to be done this year. There is also about \$10,000 related to the lift station failure. Chris Dye a motion, seconded by Vince Leone to pay the bills.

3. **RECEIPTS:**

Arapahoe County Taxes	\$ 62,188.36
City and County of Denver	<u>21,837.18</u>
	\$ 84,025.54

4. FINANCIAL ACCOUNTING OF DISTRICT:

WELLS FARGO BANK:

Checking account balance: \$ 6,637.22

5. COLOTRUST:

General Plus Fund

February Deposit - \$ 10,707.19

Income Earned - \$ 4,371.14

Balance - \$ 963,744.53

Interest – 5.5162%

Enterprise Plus Fund

February Deposit – \$ 0.00

Income Earned - \$ 588.59

Balance - \$ 134,987.13

Interest – 5.5162%

6. AGENDA ITEMS:

a. VALLEY MAINTENANCE

(1) February

Hydraulic Main Cleaning: 2,660 feet scheduled; 2990 feet completed

TV Inspections: 15,936 feet scheduled; 15,936 feet completed

Root Cutting/Treatment: 0 scheduled; 4,212 feet completed

Lift Station Visits: 4 scheduled; 10 completed

(2) March

No work scheduled for March.

Lift Station Visits: 4 scheduled

There were six locates completed.

7. Lift Station Update: Scott reported that they had received quotes for the three components to be replaced and Cynthia has approved them. The proposals were for just under \$9,000 and Cynthia has submitted those as part of the insurance package.

Scott spoke to the insurance adjuster and it appears that they will approve the claim as an equipment breakdown classification. The claim will be around \$50,000 with a \$1,000 deductible. Valley Sanitation pays \$959 a year for equipment breakdown coverage. Platte Canyon recommends filing the claim

Phyllis asked about the lift station and Scott has reached out to the manufacture representative for the pump station and explained to them everything that has gone wrong. The operations and administrative staff were putting together a list of concerns and grievances related to the lift station and are working on setting up a meeting to see if they will work with them to correct the problems.

8. Sewer Lining Project: Phyllis asked about the project and Cynthia reported that the project is almost finished. The only thing left is to walk the golf course to see if there is any damage to the golf course. It seems there will be no need to use the funds planned for any restoration.

9. Financial Report: Cynthia explained the report and the recent addition of the loan balance to the report. The loan balance includes the loan balance and amount of the financial contributions from Columbine and Bow Mar that were negotiated when the project was started.

10. SDA Article and District Notification: Phyllis said there was a good article on sewer lines that she recommended everyone read. Based on that, Phyllis suggested that Valley Sanitation send out postcard/newsletter information to the district.

11. Change of Meeting Night: The board agreed to change the meeting night from the second Wednesday to the third Wednesday.

12: Letter of Appreciation: Phyllis said she would like to send a letter of appreciation and provide a lunch for the crew that worked on the lift station during the recent crisis. Platte Canyon will order a lunch for the crew from Valley Sanitation and bill accordingly.

13. Audit: The audit will be presented to the board in April. The report will be sent out to board members in the next couple of weeks.

14. Chris Dye asked if he could be added to a list for virtual meetings if he is unable to get to the meeting. Cynthia said she would add him to the list.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, April 17, 2024, at 5:00 pm, at the Platte Canyon Water and Sanitation, 8739 W. Bowles Avenue, Littleton, CO.

Submitted by: Patricia B. Harris
District Manager
March 25, 2024
